


Western Reserve Junior
SERVICE  LEAGUE

2015 - 2016

Yearbook

2015 – 2016 Officers

President.....Stephanie Lee
Vice-President.....Ame West
Corresponding SecretaryLinda Brown
Recording Secretary.....Carrie Dotson
Treasurer.....Deanna Rowe

2015 – 2016 Board Members

Admissions.....Grace Andrassy & Susan Fatica
Community Research.....Mary Jo Fryauff & Stefanie Taub
Endowment FundPam Morse
FinanceDeanna Rowe & Donna Skufca
Historian.....Cathy Huffman
Meeting Management.....Ame West & Janet Albertson
NominatingCarolyn Blackwell
Office.....Becky Tuma
Past President.....Alice Demeter
PlacementChris Price & Lynn Kary
Policy & By-LawsDiana Yount
Provisional.....Amy Sabath & Donna Skufca
Public RelationsBrooke Marlow
PuppetsSandy Patterson
Social Media.....Lorraine Rice & Becky Tuma
Ways & MeansPam Martin & Stephanie Landgraf
Special Placements: Chamber Of Commerce
 Madison/PerryPat Cassella
 MentorDianne Vanas
 PainesvilleMaureen Dolan & Mary Jo Miller
Project Chairs:
 Candlelight BallBrooke Marlow, Diana Yount & Susan Zuber
 THE Bag LunchMaureen Dolan & Mary Jo Miller
Sustainer TrusteesSusan Zuber & Elizabeth Pitorak

End-of-Year Report

Admissions

We began our year with a kickoff meeting in September. Our theme was "All in!" since it's every member's duty to recruit new people.

We brainstormed ways to reach out to new members and did the following:

- Followed up with 4 leads from previous year including 2 who had deferred membership
- Provided membership information at Crafts in the Mansion at Lakeland
- Had business cards made up to pass out
- Had cards available at Holiday Brunch and Candlelight Ball
- Had a membership table at THE Bag Lunch
- Created a fabulous showcase at the Mentor Public Library
- Had a wonderful Prospective Member Open House in March
- Followed up over 30 leads

After all of our efforts, Admissions is pleased to announce that we have 6 new members for the 2016-17 year!

Respectfully submitted,

Grace Andrassy and Susan Fatica

2015-2016 COMMUNITY RESEARCH REPORT

Community Research was busy this year. We started out slow with only six grant requests in the fall totaling \$16,236.20.

The Fall Project was an effort to provide St. Andrews Food Pantry with household items such as dishwashing soap, facial tissues, etc. It was a success thanks to the participation of all the women in Service League.

The spring funding period was very busy as we had 21 funding requests totaling over \$65,000.00 with only \$17,500 available for funding. It was a very difficult time but our committee did a fabulous job and we were able to distribute the \$17,465.42. At the April meeting we had all the recipients present a display so that the Service League members could learn what each agency did and how the money was spent. The agencies were recognized at the meeting and presented a plaque to display acknowledging our contributions to their agencies.

Pam Martin came up with a great idea which was handing out a list of the agencies and having our members go to each agency and receive a smiley face sticker. The members with the most smiley face stickers won a door prize.

The Spring Project entailed spending a day at a Backyard Dance Party at Deepwood Center at the Deepwood pavilion and providing face painting, music, dancing and other activities for the Deepwood clients. The rain held out and it was a successful day. Thank you to all the members who participated.

Mary Jo Fryauff

Endowment Committee Year End Report

2015- 2016

Committee Chair: Pam Morse

Sustainer Advisor: Libby Hill

Committee: Carrie Dotson, Stephanie Lee, Deanna Rowe, Donna Skufca, Alice Demeter, Amy Sabbath, Pam Martin, Brooke Marlow, Shayna Jackson, Robin Johnson, Stephanie Landgraf: Sustainer: Elizabeth Pitorek

Endowment established voted on in Winter of 2014. WRJSL Heritage Endowment, the endowment for the future. Endowment partnership established with the Cleveland Foundation Fall 2014. September of 2015 hosted a launch tea at the home Dianne Vanas. After the tea we had commitments for founding 50 members. 2015 three substantial endowment gifts from sustainers at the diamond and platinum levels.

Ways and Means hosted "Art with a heart" at El Sol in Willoughby Ohio and there were approximately 30 ladies at the evening event. Recommended that the "Art with a Heart" be changed as to not step on the toes of Deepwood Foundation. Also recommended that the Ways and Means host the art class twice a year for the WRJSL Heritage Endowment.

The committee agreed to have a professional graphic designer and printer design and publish a newsletter for the endowment members and that it would be published twice a year. The persons to receive the newsletter would be the sustainers, the founding fifty members and to member's families who may have passed on. Hoping to increase the charitable giving and memorial gifting.

Finance Report

This is a comprehensive summary of the Finance area over the last two years. (2014 & 2015)

Prior to 2014, the position of Treasurer included all Finance activities. During the 2014 and 2015 terms these responsibilities were shared. The Treasurer became responsible for paying all bills and deposits for membership and miscellaneous items while the Finance Chair handled the major deposits for event. The Finance Chair also headed up any check out procedures and staffing for the events.

Additionally the Treasurer took charge of the bank recs, financial statements and the 990 plus any other committee responsibilities and the budgeting process. While this may not be maintained in the future, the workload for Treasurer is consistently on-going and having it shared (in some way) was much easier.

Key Highlights:

- Expense processing:
 - In order to improve the processing of reimbursements and/or invoice payments we purchased checks for Quickbooks for each of the two checking accounts. Prior to this, checks were manually written out of large ledger books that had been used since Service League was founded.
- 990:
 - A review was made of the Accounting firm used to process the 990. It was felt that the fees were much too high (over \$1000) for an organization with such little activity. A request for quote was made to Neece, Malec and Vitaz and they agreed to complete the 990 for around \$500.00. We have now moved to this new accounting firm, as approved by the membership.
- Endowment:
 - Completed at the end of 2014, a new endowment program was established. As such it fell to the Treasurer to develop the endowment guidelines that would conform to the legal requirements for both the IRS and the State Attorney General's office. This was a significant undertaking. A copy of the document is attached. In addition, we worked with the Endowment Chair to complete the procedures manual for the red book.

Changes for 2016:

It has been requested and approved by the Board that a new checking account be established for the Endowment Fund. Trying to run any donations and/or expenses thru the Administrative or Community account is not appropriate. It will be up to the Treasurer for 2016 to see that this is implemented.

Secondly, the process for receiving donations is not working. The Endowment chair, per by Procedures and Bylaws receives the donations and sends them directly to the Cleveland Foundation. As a result the Treasurer has no clue who has donated, cannot record the donations and has no way of reconciling the Foundation account. This needs to change. While the Chair can certainly receive donations, those funds should be given to the Treasurer to process with the Cleveland Foundation.

Sincerely, Deanna J. Rowe

Historian Report

The Historian's duty is to "*document Western Reserve Junior Service League events for all posterity to reference.*" I collected WRJSL photos, flyers, handouts, publicity, invitations, programs, etc. and kept a record of all WRJSL activities and events of 2015-2016 for future records.

The **WRJSL Shutterfly Photo Site** continues to be a work in progress. It is a photo sharing website on Shutterfly for Service League members. Photos can be viewed, downloaded and used as needed. Anyone who has photos to share from a Service League event can load them on the site or send them to me to load. The website is very user friendly.

I have requested the members to tag people in pictures as I am not able to do this.

For 2015-16, you will find photos of the new Provisionals events, including the welcome party, Cocktail Party in September and placement meeting; the December luncheon, the wonderful Candlelight Ball, Valentine Party mini project, May Dinner, Deepwood Dance and Pizza Party, Art with a Heart, June Board Meeting, April General Meeting where award plaques were distributed. To preserve the privacy of non WRJSL members, I hid the faces of the children at the Valentine Party and Deepwood Dance Party in the pictures.

To look at the website, go to <https://wrjssl.shutterfly.com/>. To view photos click "Pictures & Photos" (Top, left side; under WRJSL). Any problems with access email me at Cathy.A.Huffman@gmail.com.

Since no one sees our annual scrapbooks I have created a PowerPoint presentation for the year and will work with Becky Tuma to include the PowerPoint on our website. The PowerPoint includes many of the pictures that are also on the shutterfly site, but in one display instead of multiple albums.

I have tried to continue the work that Donna Skufca began to digitize our history to make it easier to preserve.

Respectfully submitted,
Cathy Huffman
Historian 2015-2016

Meeting Management
2015 – 2016 Yearbook Report
Ame West & Janet Albertson – Co-Chairs

We had our first meeting on June 18th at Panera in Mentor. Our committee members were Ali Hughes (Sustainer Advisor), Pat Cassella, Tracy Cederlund, Linda DeRosa, Maureen Dolan, Christy Jeresko, Heidi Landgraf, Stephanie Landgraf, Pam Martin, Karen Miller, Mary Jo Miller, Pam Morse, Nancy Shorts and Tina Tabor.

We set up some great meetings: September – Dr. Jessie Baginski, October – Lake MetroPark Naturalist, November – Honorable Judge Bartolotta, December – the Holiday Brunch at Legend Lake Golf Club, January – THE Bag Lunch Kickoff, February – Jack Blackwell, March – Honorable Judge Karen Lawson, April – Grant Recipients and May – the May Dinner at Mentor Harbor Yachting Club.

Respectfully Submitted,
Ame West

Nominating Committee

Yearbook Report

In January I began submitting reports for the minutes encouraging members to consider an elected position for next year. In February when all the January placement interviews were completed, I spoke to the Placement Co-Chairmen and received the names of those members that expressed interest. The problem was that not many names were submitted. As a result, I contacted the President and we began to brainstorm on how to fill the openings. After this we began to contact people we thought would be good candidates. We found sometimes people just need to be asked and eventually we filled all the positions with very good candidates.

The Nominating Committee, along with the President, Placement Co-Chairmen and our Sustainer Adviser, met on March 2nd. Each of the candidates were called to discuss the responsibilities of the positions and to officially confirm their nomination.

The slate was presented at the March General Meeting and then voted on at the April General Meeting. No candidates were nominated from the floor and all the candidates on the ballot were elected. Congratulations and good luck.

Vice-President

Pat Cassella (01)

Treasurer

Cathy Huffman (15)

Recording Secretary

Linda Brown (04)

Corresponding Secretary

Donna Beck (12)

Nominating Committee

Carrie Dotson (09)

Linda Brown (04)

Rikke Coach (09)

Mary Jo Miller (06)

Stefanie Taub (12)

Ame West (13) - alternate

Respectfully submitted,

Carolyn Blackwell

Nominating Committee Chairman 2015-16

Office Committee Report 2015 – 2016

The Pink Book

Office committee started off the year by producing the 2015 - 2016 Pink Book. The Pink Book is entered and formatted in Word to make transferring the file to the printer easier. The current Pink Book was checked against the dues sheets and any changes were made to our members' information. After the changes were made and WRJSL members proofread the Pink Book, it was sent to the printer. When the Pink Books were received, they were labeled and given to the Provisional Class at their August Welcome. All the Pink Books were labeled and available at the dinner for Actives and Sustainers to pick up as well.

The dues forms were updated to hopefully make compiling the information for the Pink Book easier. An area to note if your information is the same or has changed was added. If used, it will mean that checking members' information against the dues forms will be a much quicker process.

Stationery

With the addition of the new Service League logo, letterhead & envelopes and Thank you notes & envelopes are available.

Members Addresses

Office also maintains an Excel file with all the members' (Actives, Provisionals and Sustainers) addresses. This allows any committee or member to request this list and print mailing labels as needed. Office Committee also receives any changes to members' information (addresses, email, resignations, etc.) so that these changes can be incorporated into the file and Pink Book file as they occur, so there is an up-to-date list and accurate count of members at all times.

Mail/P.O. Box

WRJSL's Post Office Box was checked on a weekly basis, and any mail distributed as soon as possible. During the times when Grant Requests were expected, the box was checked at least twice weekly and arrangements made to get the Requests to the Community Research Chairs on a timely basis.

Yearbook

The due date for the Yearbook is the June Board Meeting to allow for all reports to be completed.

Respectfully Submitted,

*Becky Tuma
Office Chair*

**Placement Committee Yearbook Report
2015/2016**

Co-chairs Chris Price and Lynn Kary met regularly to plan the two Placement Committee meetings, review interview results, plan additional events.

The initial committee meeting was in September. Folders with all pertinent information were distributed. Using the Pink Book, members "chose" their advisees for both fall and spring interviews. We had about 4 weeks to complete the fall interview process.

The spring interview process utilizes a slightly different format. These interviews also indicate possible Actives choosing to go Sustaining. They submit a letter with a list of the committees and / or offices held during their active or transitional years. These accomplishments will be read at the May dinner, as they are introduced to the membership. The interview template was e-mailed to our committee. They actually interviewed their advisees in January.

Our second Placement Committee meeting was in February to review the interviews, plan the brunch, discuss the April Placement meeting.

The Mentoring Program was enhanced this year. Chris came up with the wonderful idea of having the Mentors send the Provisional Class (the Mentees) a welcoming note at their wrap-up dinner in October. This action formed a warm, personal, immediate connection.

A recurring interview comment: newer members still feel a bit overwhelmed and would like to maintain a connection with their mentors. To enable this, the Placement Committee decided to sponsor a Mentoring Brunch in March. Committee members brought brunch items to the home of our Sustainer Advisor Bev Lee. Her open floor plan enabled committee members, mentors and mentees to talk, share, question and enjoy a simple morning together. Our President and Provisional Chairs were included. We felt this brunch happily created a bit more familiarity between members and provisionals

The Spring Placement Review was held at Mentor Public Library in April. Standing committees were reviewed, questions answered. Our Mentors assisted the Provisionals with their choices, using their experience as a tool.

Four new approved placement agencies were added to the existing opportunities: St Gabe's, Dress for Success, Wickliffe Scholarship Foundation and End 68 Hours of Hunger

All forms and folders will be updated and consolidated to submit to new 2016 / 2017 co-chairs.

Our Committee: Marlene Castilyn Maureen Dolan Leigh Hill Heidi Landgraf
 Marianne Lipomi Pam Martin Judy Rubertino Diane Spuzillo
Sustainer Advisor: Bev Lee

Respectfully Submitted,

Chris Price
Lynn Kary

Policy & By-Laws
No Report Submitted

2015 – 2016 President's Yearbook Report

If you are a movie goer, you know that Super Heroes are a very popular right now. Batman, Spiderman, Captain America and Wonder woman are at the top of the list. My favorite is Wonder Woman for you see she reminds me of all of the women in Service League.

A little history of her is that she was created just before WWII (1940 actually) and initially fought enemy military forces. She was the founding member of the Justice League and received her superhuman powers as a blessing from Olympian goddesses. She possesses an arsenal of weapons, including the Lasso of Truth, a pair of indestructible bracelets, a tiara which serves as a projectile and more. She is strong, beautiful and has a loving heart. She is a force to be reckoned with and she cares deeply about her community.

Just a year ago as I embarked on my journey as President, I was keenly aware of what a wonderful group of women I was associated with. However, during the year my admiration has grown immeasurably. We have our own set of Wonder Women right here in this room. Our Past Presidents, Alice Demeter, Donna Skufca, Marlene Castilyn, Pam Martin, Chris Price, Carolyn Blackwell and Bev Lee have been a great inspiration. Our Sustainer Advisors Judy Armington, Kathie Hannibal, Sue Ash-Sandford, Ali Hughes, Robin Baum and Bev Lee have served diligently guiding our committees with loving thoughtful hands. They all possess the Lasso of Truth!

We have held a beautiful and elegant Candlelight Ball and a spectacular THE Bag Lunch raising tens of thousands of dollars to give back to our community. Both events were orchestrated with grace and elegance by many, many Wonder Women. Recently we added to our Endowment Fund through the mini fund raiser, Art with a Heart. We will hear more about that later.

Our Wonder Women on the Community Research Committee used their super human powers to wisely award more than fifteen different non-profits in Lake, Geauga and Ashtabula Counties a total of over \$33.7K. All done with great care. In addition to our WRJSL Service project, small group service projects were established. This past fall we put together over 100 goody bags for military troops who do not receive gifts during the holidays and we received several personal thankyou's from the recipients. We packed food bags at Wonder Woman speed for End 68 Hours of Hunger. We finished with over 300 bags of food for school children to take home on weekends and did it in less than two hours. There is rumor that some of us actually flew although were not in costume. Another small group helped with the Gym, Swim and More at Broadmoor School helping make valentines for families, and we will soon be participating in the Backyard Dance Party for Deepwood residents this coming Saturday, May 21st as this years' Service project.

Our sisterhood was enhanced through the expansion of our Mentoring program. Provisionals and Mentors were paired earlier in the fall to develop a bond sooner. We held a very casual Mentoring Brunch at Bev Lee's lovely home that brought Mentors and Provisionals even closer and allowed all to share in the Provisional experience, and shortly you will meet the six new women that Admissions has recruited to join.

Lastly before we turn toward the future, I would like to add that for far too many of us, this year has brought unspeakable loss. Our membership has reached out with Wonder Woman compassion to comfort and uphold those who are grieving. It has spoken well of our organization as a whole that we have rallied round each other when needed.

To preserve our heritage and sustain our future, our Endowment Committee held a beautiful tea to inform potential donors about the WRJSL Heritage Endowment Fund. Through hard work and continuing education and perseverance, our Endowment has grown to \$44,850 which includes 27 donors as Founding 50 Members. So you see with all that has been accomplished during these past twelve months, it seems perfectly clear that all of you should be wearing tiaras, indestructible bracelets and lassos of truth. For like Wonder Woman you all have stepped out and reached out to support and serve both WRJSL and our community.

2015 – 2015 Provisional Committee Year End Report

Provisional Co-Chairs: Amy Sabath and Donna Skufca

Provisional Sustainer Advisor: Judy Armington

2015-2016 Provisional Class Members:

Bethany Davis	Therese Dietzel	Debbie Kennedy
Cheryl Kuonen	Carolyn Lane	Marion Lipinski
Cheryl Morgan	Kathleen Toderick	Amanda Wayner

Committee Members:

Carolyn Blackwell	Janet Blanchard	Marlene Castilyn
Toni DiBlasio	Christy Jeresko	Robin Johnson
Stephanie Landgraf	Marienne Lipomi	Pam Martin
Diana McCubbin	Mary Jo Miller	Pam Morse
Chris Price	Lisa Sabath	Susan Sievers
Laurie Solomon	Tina Tabor	Dianne Vanas
Diana Yount	Suzanne Zak	

Provisional Class Synopsis:

Throughout this year we took surveys at the end of each provisional class. We wanted to get feedback on what the Provisionals liked and did not like. Most locations were very well received and enjoyable.

Provisional Welcome was held on August 26th and was held at the home of Dianne Vanas. It was hosted by Marlene Castilyn, Pam Martin and Dianne Vanas. It was such a wonderful event and the new class really enjoyed meeting so many of our past presidents. We were honored to have Julie Sigel and Libby Hill speak to the class and offer their words of wisdom as these 13 ladies begin their provisional year.

History in the Counties was held on Sept 2nd at the Fairport Harbor Marine Museum and Lighthouse. Our hosts for this informative and fun class were Pam Morse, Carolyn Blackwell, Robin Johnson and Stephanie Landgraf. The ladies really enjoyed the presentation from Pat Spivak, Fairport Harbor Tourism Director. We did an ice breaker name game which was helpful in learning more about each of the ladies and they are quite impressive! Donna and Amy then gave an overview of what is to come this year as a Provisional then handed out their first homework worksheet to help them learn more about WRJSL and how we operate.

Government Night was held on September 9th at the popular meeting location of the Lake County Crime Lab. It was hosted by Marienne Lipomi and Lisa Sabath. Our very own Sustainer, Linda Erdei-Crime Lab Director presented an informative and interesting slide show of the workings of the Crime Lab in Lake County.

Culture in the Counties was held on September 16th at The Fine Arts Association in Willoughby, hosted by Suzanne Zak and Christy Jeresko, who served a wonderful meal which included the best gluten-free brownies! The Director of Marketing, Wanda Wareham explained about the functions and operations of the Fine Arts Association. Sandy Patterson, WRJSL Puppet Chair explained about WRJSL Puppets show *“the Wizard of Oz”* and we even got to meet Glenda, the good witch puppet.

Cocktail Party was held on September 19th at the newly remodeled Steele Mansion. Our lovely hostesses for the evening were Mary Jo Miller, Marlene Castilyn, Maureen Dolan, Pam Martin, Diana McCubbin and Chris Price. It was a lovely evening of delicious food and good conversation. The Provisional Class was each introduced and welcomed by all. A big thank you to Mary Jo, Marlene, Maureen, Pam, Diana and Chris for securing the Steele Mansion and creating a lovely evening to welcome our new Provisionals.

Community Outreach was held on September 23rd at Brunner Sanden Deitrick Funeral Home, hosted by Janet Blanchard and Tina Tabor. After a great meal, Mary Jo Fryauff spoke to the Provisionals about the Community Research Committee and the “heart & soul” of Service League. Nancy Brunner Sanden, President of the funeral home, talked about the history of the funeral home and how things have changed over the years.

Policy & By-Laws, Sustainers and General Meeting Structure were held on September 30th at the Children's Schoolhouse Nature Park in Kirtland Hills. Our hostesses, Diana McCubbin, Marlene Castilyn and Diana Yount provided the Provisionals with a school “bag” supper. The evening started with Susan Zuber, Sustainer Trustee talking about the sustainer’s roles and responsibilities in WRJSL. Diana Yount explained about Policy & By-Laws and the “beloved” Robert’s Rules of Order. Stephanie Lee explained the General Meeting structure and the President’s role as CEO of WRJSL. To wrap the evening up, Sue Ash-Sanford led a tour of the School House and spoke of the interesting history of the School House.

Ways & Means and Community Research – was held at the office of Ann Bergen and the speaker was from Legal Aid in Lake County. Stephanie Landgraf and Toni DiBlasio hosted this meeting which was very interesting and informative.

Standing Committees – was hosted by Laurie Solomon and Susan Sievers at the Lake County Emergency Operations Center. This is always a popular meeting to learn about how our 911 system works and what happens when we have emergencies in the county.

The Provisional Brunch - with their Mentors was very well received. It was held on Saturday March 12 at Bev Lee’s home. It was organized by the Placement Committee.

Wrap-Up Dinner – was held at the home of Sue Ellis and hosted by Judy Armington, Tina Tabor and Janet Blanchard. This was such wonderful evening to bring our classes to an end for this year. The ladies took their final test and all they all passed!

Spring Placement Review – was held at Mentor Library. This was a short night but very well spent talking through the various placement options. The Mentors were there to guide their mentee and answer any questions.

Provisional Spring Project

On March 19th, our Provisional Class held a bake sale at the Great Lake Mall for their Provisional Spring Project. They raised \$727.00 for *End 68 Hours of Hunger!* "68 Hours" is the time from lunch in school on Friday to breakfast at school on Monday morning. Coordinated by two women, Meredith Everett and Tracy Stanek, bags are packed every weekend and provided to each child with three dinners, two lunches, two breakfast and several snacks. Currently they are feeding 237 kids from Mentor, Willoughby/Eastlake and Wickliffe. They also took a Rubbermaid tote to the Parker Place Retirement home. The treats were definitely well received by the residents. Great job Ladies!!

Conclusions:

This was a really great class and great year! We did have 5 Provisionals drop out which was disappointing. Three never deferred from the beginning and two dropped out during the year.

Overall, this class got along really well and formed some great bonds. They worked well together through every class and project. It was really a team effort and each person had her own unique qualities and skills she brought to the group. They were a delight to get to know and are all a wonderful addition to WRJSL!

Suggestions for next year:

1. We need to continue the surveys at the end of each class but they should be changed to be more subjective. The questions on these surveys do not give a good insight as to what the ladies really found useful and not so useful.
2. The cocktail party was really nice but went over budget. We may need to find a new location and do it in a way so that we stay within the budget.
3. From the feedback forms: Schoolhouse didn't have enough parking and needed to start earlier as it ran long. EMA is always a crowd pleaser. The Crime Lab was extremely interesting.
4. The Welcome Dessert should have a different name. We provide dinner so it should be called a dinner rather than a dessert. Too many people came after eating dinner. Also, it is important that the Provisional Committee know they are expected to help with this event.
5. We need to reinforce to the Provisional Committee that it is their responsibility to submit materials on time. It helps the Co-Chairs with keeping things organized. A lot of work goes into planning each meeting and the Chairs need the agendas and materials in advance.

Respectfully submitted by:
Amy Sabath and Donna Skufca
2015-2016 Provisional Co-Chairs

**Public Relations
No Report Submitted**

Puppets 2015-2016

The Puppet Troupe performed once or twice a month this year. It is difficult to arrange performing at schools so we have concentrated on Libraries where they have children's activities. We have had very good response to this idea. We also performed at Assisted Living Homes, they have welcomed us. We also performed at Deepwood for our Community Project.

We have a new member in the Troop, Cathy Huffman. So our Troupe has grown to ten. We are looking forward to another rewarding year.

Thank you, Sandy Patterson

**Puppets
No Report Submitted**

Social Media Report 2015 – 2016

We will be meeting over the summer to look at new ways to promote Service League through the web site, Facebook and twitter.

We will continue to update the web site to make it more user friendly as well as a common place for members to get accurate and up to date information

Looking forward to a great new year,
Lorraine Rice
Becky Tuma

Ways and Means Yearbook Report - 2016

Pam Martin and Stephanie Landgraf

The WRJSL Ways and Means Committee held its first meeting on September 28, 2015. The committee's topics discussed and reviewed at the meeting were: 1) Follies wrap-up, 2) the Candlelight Ball, 3) THE Bag Lunch, and 4) potential mini-fundraisers to take place throughout the year.

The Follies' aka "The Red Stocking Revue," theme in 2015 was "The Gong Show" and was a tremendous success for WRJSL thanks to the tireless efforts of Co-Chairs Ame West, Carrie Dotson and Lynn Cary, as well as the numerous volunteers and performers. The Red Stocking Revue was unanimously recommended by the committee as a Spring 2017 fundraiser, which was subsequently approved by the general membership at the October general meeting. Ame West and Carrie Dotson graciously agreed to Co-Chair Follies again in 2017.

The Candlelight Ball was a breathtakingly beautiful event, yet again, thanks to the efforts of Co-Chairs Brooke Marlow, Diana Yount and Susan Zuber. Jeweler Bill Brown donated a gorgeous white gold, pearl and diamond necklace designed specifically for the WRJSL Candlelight Ball. Special thanks must be extended to all the members who donated 'endless spirits' to the wine raffle and spirit pull.

THE Bag Lunch did not disappoint as the perfect spring fundraiser taking place on April 16, 2016 at LaMalfa Party Center. Co-Chairs Mary Jo Miller and Mary Ann Dolan again hosted an exciting event for our members, their friends, and family. Thanks must be extended to all our members who donated their new and gently used handbags for this event, which generated a great amount of funds for WRJSL to enable the organization to continue to fund various services and agencies in the community.

During 2016, the Ways and Means committee members recommended to the Board and general membership to host two (2) mini-fundraisers. The first of these fundraisers was a fundraiser to support THE Bag Lunch and took place on February 28 at Red Hawk in Concord. Twenty-five percent (25%) of all proceeds from the entrees sold from 3:00 p.m. through 5:00 p.m. were donated to WRJSL in support of THE Bag Lunch. This event was an enjoyable, casual fundraiser which enabled the membership to raise money and enjoy the day with their friends and family without a great deal of expense or time thanks to the support of the Red Hawk Bar and Grill owner Anthony Zappitelli.

The second fundraiser was a wine and canvas evening, which took place at Sol in Willoughby on May 5, Cinco de Mayo. In effort to avoid necessitating the need to pick between which major fundraiser this mini-fundraiser would support, the committee recommended that the fundraiser be dedicated solely to raise funds for the WRJSL Endowment Fund. The event was a great success thanks to the efforts of artist Lynn Marie Phillips who patiently guided us through the painting of gerbera daisies, spilled paint, and lots of laughs. The venue was a wonderful, large and new atmosphere for our guests. Notwithstanding, the committee gained much insight as to the number of volunteers and food needed to accommodate the number of guests we had that evening, as well as the potential for increasing the proceeds generated by possibly expanding the advertising time and space to accommodate more guests. This event drew a great amount of interest and it is recommended that WRJSL consider this event as a potential signature event in support of the Endowment Fund.

CANDLELIGHT CHARITY BALL REPORT

We began preparing for the 48th Candlelight Ball in early January by signing a contract with the band, *Dennis Samson and the Nightbreeze Band*, and contacting the Kirtland Country Club to secure the date, which was the second Saturday in December (December 12). We then began to select our Ball Committee Chairs. Some members had already requested to work in certain areas. In areas where we had no volunteers, we asked people who we thought would be good in those areas, if they would like to work with us as Committee Chairs for this year's Candlelight Ball. There were a number of Sustainers who were very willing to help. We didn't have a lot of help from the Active Members unless they were already on our committees, even though ALL Active Members are required to work on all major fundraisers. It seemed a little strange, but a number of Actives that did help, didn't attend the Ball.

When all Chairs and committees were in place, we held a meeting at Deanna's Bed and Breakfast to introduce all Chairs; folders were distributed containing information on what they would be expected to accomplish, reports from the previous year's Ball if they were available, and the areas they would be responsible for. We tried to pair new members with seasoned Candlelight Committee Chairs so they could learn from the Chairs.

At the meeting, we introduced the theme of the Ball, which was "*I'm Dreaming of a White Christmas.*" We also told them the colors and items we would be using to accomplish this theme, which were winter whites, pearls, crystals, and gold.

In addition to emailing and talking on the phone, the Ball Chairs met individually with the Committee Chairs that were available, in October, to assess their progress and answer any questions they might have.

Progress Reports were given at all Board Meetings, General Meetings, and in the Monthly Meeting Minutes. Most Committee Chairs did a very good job. Of course, all the Sustainers had been through many Balls before. It is a good thing to involve the Sustainers in preparing for the Ball as they have a wealth of knowledge to share and they really want to be included and participate.

We didn't receive our invoice from Kirtland Country Club until early March, which delayed us from completing our final numbers.

The 2015 Candlelight Charity Ball fundraiser brought in \$21,805 in profit, which we are honored to know will go back to our Community. We were pleased with the profit that this fundraiser made and want to thank all of the Committee Members for their efforts to make this happen. (Income Statement attached)

A Candlelight Wrap-Up meeting was held on March 14, 2016 to discuss all aspects of the Ball. Many of our Committee Chairs attended, including Susan Fatica and Stephanie Meacham, the 2016 Candlelight Ball Co-Chairs. This meeting was very informative and beneficial.

Following are recaps for the Ball Committee Chairs:

INVITATIONS:

Our Invitation Committee Chairs, Susan Fatica and Stephanie Meacham, were selected by the Ball Chairs and the President. We met with them in June. At that time, they were given a binder outlining all the work we had done the previous year when we were Invitation Chairs. The Save-the-Date cards were ordered from Vistaprint and sent out in August. Invitations were ordered from Susan Siegel, Toast of the Town in October.

Upon receiving the Invitations, they were assembled by Susan Fatica, Brooke Marlow and Diana Yount. The postage was purchased and invitations addressed by Brooke Marlow for mailing on November 1 at the main Post Office in downtown Cleveland. Diana Yount mailed the invitations for us as she works downtown. (Report is attached to this document,) Susan Fatica received all of the response cards and was responsible for completing the spreadsheet.

JEWELRY:

In June, Brooke Marlow and Susan Zuber met with Bill Brown, owner of W. Brown Custom Jewelry, in downtown Willoughby to ask him if he would be willing to again create a piece of jewelry to be raffled off at Candlelight Ball. W. Brown Customer Jewelry has been donating jewelry since 2007 for Candlelight Ball. Bill said he was fortunate and happy to do this again, as his business had been doing well last year. He also wanted to thank the members of WRJSL who have supported him in the past.

Sandy Morton, a Sustainer, was our Jewelry Chair, assisted by Christy Jeresko, as co-chair. Upon being advised of the Jewelry Chair's duties, Sandy immediately met with Bill Brown and continued to regularly follow-up with his progress up until completion. Diana Yount procured the jewelry raffle tickets.

Sandy and Christy set up a table at a craft show, "Crafts for the Mansion," to sell Jewelry Raffle tickets; none were sold. Perhaps this is not an item to sell at a craft show. (A Jewelry Report is attached.)

VOLUNTEERS:

Lynn Kary and Pat Cassella were chosen to be the Co-Chairs for the Volunteers who were going to work the night of the Ball. Lynn was familiar with this area, as she has done it at a prior Ball. She spoke at a Provisional Meeting to give the new Provisionals insight as to what a Ball Volunteer was expected to do, thinking maybe they would be interested as it was their first Ball and a good way to be involved even if they were not attending.

Lynn prepared all of the paperwork needed to arrange for the Volunteers the night of the Ball. They were assigned positions to work at, and used for final clean-up, including packing up the Centerpieces for people who had purchased them. Everything went extremely well with the volunteers the night of the Ball. (Report attached)

PHOTOGRAPHER:

Linda Brown was the Chair for the Photographer, Tom Sabo, owner of *A Thomas Image*. She helped keep the line moving and with anything else Tom and his wife needed. When the photos were ready for mailing, Linda and Susan Zuber assembled the photographs in cardboard frames which had been received from the photographer. Linda mailed the Ball photographs to all of the individuals who had photos taken in January.

When the Photographer had completed his work the evening of the Ball, Linda was happy to serve as a Volunteer where she was needed. (Complete Report is attached)

DECORATIONS:

Elizabeth Pitorak, a Sustainer, requested to be the Decorations Chair. She met with A. H. Christiansons Floral Design Studio in Burton. Christiansons also did a fabulous job with the centerpieces for the Ball the prior year (2014).

The centerpieces for the tables were absolutely beautiful. A. H. Christensons' incorporated our colors with an ivory satin-covered bowl, pearls, gold and silver ornaments and greenery. They also made favors for everyone at the tables using gold ribbons tied to holiday ornaments that matched those in the centerpieces. They did a wonderful job incorporating our theme into the decorations.

Votive cups were also placed around the centerpieces. The votive cups belong to WRJSL so they were washed and used with new votive candles. (Report attached.)

PROGRAM COVERS:

Sandy Patterson, a Sustainer, requested to Chair the Program Covers. She chose, working with our theme, ecru satin card stock, with beautiful ivory lace glued to it along with crystals and pearls, and finished off with a gold tassel band to complete the covers. They were absolutely elegant. Susan Zuber, Diana Yount, Brooke Marlow and Kathie Hannibal, our Sustainer Advisor, helped Sandy assemble the programs. (Report attached.)

PROGRAM CONTENTS:

Becky Tuma worked with all the committees to accomplish the arduous task of preparing the contents for the Program. Susan Zuber and Brooke Marlow then assembled the programs.

SILENT AUCTION:

Ali Hughes and Tina Baucher (both Sustainers) were the Auction Co-Chairs and were responsible for securing the donations for the Auction as well as organizing and managing the Auction. They did an amazing job!

Carolyn Blackwell and Janet Albertson, members of the committee, used their creative skills to decorate the Auction. They purchased some items, and also used decorations that were in their homes to enhance the presentation. They did an awesome job.

Once again, Donna Skufca did the cash out for items purchased at the Ball.

The Auction netted \$10,876.00.

ENTERTAINMENT:

Dennis Samson and Nightbreeze Band signed a contract with us in early January for \$2,000 to play that evening. They were paid one-half the amount as a deposit when the contract was secured.

Cindy Spittler, a Sustainer, was the Chair for Entertainment. She secured the *Rabbit Run Carolers* to sing Christmas Carols welcoming all guests as they entered Kirtland Country Club to attend the Ball. A beautiful Harpist and violinist with *Celestial Strings* played during the dinner hour.

They were all well worth having as the attendees all enjoyed all of the music. The cost of this entertainment was \$2,775.00.

PLACE CARDS:

Tina Tabor and Marianne Lipomi were Co-Chairs for Placement Cards. One of their tasks was to create Table Tents for each table with the individuals' names that occupied the tables. They were also responsible for designing place cards for each person/couple containing their names, table number and their bidding number. The place cards were elegant and matched the theme of the ball incorporating ecru paper with gold scrolling and pearls all in a gold frame. (Report attached.)

CORPORATE GIFTS:

MEDIA RELATIONS:

SPIRIT PULL:

WINE RAFFLE:

Respectfully submitted,

Brooke Marlow

Diana Yount

Susan Zuber

Candlelight Charity Ball Co-Chairs

THE BAG LUNCH 2016

Yearbook Report

The Bag Lunch of 2016 was chaired by Mary Jo Miller and Maureen Dolan. The Bag Lunch had the following committees:

TICKETS: Becky Tuma

AUCTION:

- 1) **Organization, Purse Clean Up** -- Michele Iafelice, Mary Jo Miller and Maureen Dolan
- 2) **Display & Set Up** – Dianne Vanas and Grace Andrassy
- 3) **Auction Rovers:** Lorraine Rice and 10 others including Shayna Jackson, Susan Fatica, Mary Jo Fryauff; Donna Beck, Marian Lipinski, Pat Casella
- 4) **Chinese Auction Checkout:** Carolyn Blackwell and 10 others including Stephanie Landgraf, Betina Tabor, Pam Morse, Heidi Landgraf, Leigh Hill, Christy Jeresko, Carolyn Lane
- 5) **Bid Sheets:** Marlene Castilyn and Colleen Bergmann
- 6) **Chinese Auction:** Chris Price and Stephanie Taub
- 7) **Acquisition of Items:** Elaine Barnard, Joanne Filipski, Carolyn Blackwell and Lori Solomon
- 8) **Bankers:** Donna Skufca, Stephanie Lee, Lynn Kary and Deanna Rowe
- 9) **Centerpieces:** Ame West
- 10) **Check in Table:** Susan Sievers, Judy Armington, Julie Cooke
- 11) **Nametags:** Rikke Coach
- 12) **50/50 Raffle:** Pam Martin and Cathy Huffman
- 13) **PR:** Brooke Marlow, Diana Spuzillo and Elaine Barnard
- 14) **Website:** Becky Tuma and Lorraine Rice

Our official kickoff meeting was the January 21, 2016 General Meeting. The Bag Lunch was held April 16, 2016 at La Malfa. Our guest speaker was Dr. Liese Vito.

The Bag Lunch had approximately 260 attendees and made over \$21,000 for our community fund.

Submitted by Mary Jo Miller and Maureen Dolan.

2015-2016 SUSTAINER YEARBOOK REPORT

Fall Cocktail Party

We began the year with a Sustainer/Transitional Fall Cocktail Party on Saturday, September 26, 2015, from 6:00 p.m. to 8:00 p.m. at *Molinari's Restaurant* in Mentor. Fifteen members and spouses attended. Randy Johnson, the owner of Molinari's, gave an interesting talk on wines.

Hearty Hors d'oeuvres and desserts were served with a cash bar. Twenty-five dollars per person was charged. Tables were decorated with mums and fall decorations. It was a small group, but everyone seemed to enjoy themselves.

Contributions for Candlelight Charity Ball

Each year, in November, a letter is sent to the Sustainers requesting a monetary contribution to be used for the Candlelight Charity Ball. This year, our contribution was specifically earmarked for postage and invitations for the Ball. We received over seven hundred dollars which paid for the postage; the remainder was applied to the cost of the invitations.

Winter Dinner

Our Winter Dinner was held at *Pastina Rustic Italian Restaurant* in Mentor on Wednesday, February 24, 2016. The entire evening was planned by two of our newer Sustainers, Ali Hughes and Tina Baucher. Fifteen Sustainers and Transitionals attended this event. We were seated in our own special room, given 3 choices of entrees, salads, and desserts. The food was great and it was a very enjoyable evening.

May Dinner and General Meeting

The May Dinner was held on Thursday, May 19, 2016, at the Mentor Harbor Yachting Club, in Mentor-on-the-Lake. There were 74 members that attended, including 6 new Provisionals.

A buffet dinner was served, which included a house salad, carved top sirloin, chicken breast, red skin potatoes, green beans, and brownie ala mode for dessert. The buffet was also to include pasta with marinara sauce but it was omitted so the Club provided eggplant parmesan to members that were on a vegetarian and gluten-free diet.

Orchid plants were used as centerpieces on the tables and were given to the Provisionals as their gift. Each President received a beautiful bouquet of roses. Elizabeth Pitorak learned that Heinen's will donate to non-profit agencies so she applied for it and Heinen's donated a \$50 gift card which was used towards the purchase of the orchid centerpieces. The eight past presidents were given bouquets of roses. Candy bars were purchased from Malley's and used as favors, which everyone seemed to enjoy. As always, it was a lovely evening.

Respectfully submitted,

Elizabeth Pitorak
Susan Zuber
Sustainer Trustees

Eastern Lake County Chamber Report

The Painesville Chamber and the Madison Chamber blended together and was renamed Eastern Lake County Chamber. The blending of the two Chambers has been a great new networking opportunity. The meetings are geared to building business and motivation. Networking can also happen Wednesday's at coffee decaf meeting, Thursday 's at coffee contacts, and FUEL for the under 40 group.

Mary Jo Miller
Maureen Dolan
Pat Cassella

Mentor Chamber

No Report Submitted