



**2019 - 2020**

**Yearbook**



## 2019 – 2020 Officers

<b>President</b> .....	Ame West
<b>Vice-President</b> .....	Carrie Dotson
<b>Corresponding Secretary</b> .....	Bethany Davis
<b>Recording Secretary</b> .....	Ali Wilson
<b>Treasurer</b> .....	Carrie Lane

## 2019 – 2020 Board Members

<b>Admissions</b> .....	Lynelle Cassella & Paula Gordos
<b>Community Research</b> .....	Amanda Wayner & Debbie Kennedy
<b>Endowment Fund</b> .....	Donna Skufca
<b>Finance</b> .....	Carrie Lane
<b>Historian</b> .....	Beth Hatch
<b>Meeting Management</b> .....	Carrie Dotson & Amy Sabath
<b>Nominating</b> .....	Marlene Castilyn
<b>Office</b> .....	Mary Jo Nerici
<b>Past President</b> .....	Stephanie Lee
<b>Placement</b> .....	Linda Brown & Cheryl Kuonen
<b>Policy &amp; By-Laws</b> .....	Teresa Gerboth & Paula Gordos
<b>Provisional</b> .....	Diane Spuzzillo & Kathy Williams
<b>Public Relations / Social Media</b> .....	Mary Jo Nerici, Beth Hatch & Becky Tuma
<b>Puppets</b> .....	Sandy Patterson
<b>Ways &amp; Means</b> .....	Vickie McDonald
<b>Project Chairs:</b>	
<b>Candlelight Charity Ball</b> .....	Mary Jo Miller, Maureen Dolan
<b>THE Bag Lunch</b> .....	Mary Jo Miller, Maureen Dolan
<b>Special Placements: Chamber of Commerce</b>	
<b>Eastern Lake County</b> .....	Mary Jo Miller & Maureen Dolan
<b>Mentor</b> .....	Dianne Vanas
<b>Sustainer Trustees</b> .....	Brooke Marlow & Susan Zuber

## Admissions

Committee Chair: Lynelle Cassella

Committee Chair: Paula Gordos

Report not available

## Community Research Committee

Committee Co-Chairs: Amanda Wayner and Debbie Kennedy

The community research committee funded a total of 20 grants for \$ \$40, 319.97 to community organizations in 2019-2020.

Fall meeting dates: 9/3/19, 9/17/19, 9/24/19

Spring meeting dates: 1/7/20, 1/21/20, 1/28/20

Community Research committee members included:

1	Kathleen Bates	10	Heidi Landgraf
2	Pat Cassella	11	Pam McClelland
3	Carla Coleman	12	Chris Price
4	Linda DeRosa	13	Michelle Stalnaker
5	Susan Fatica	14	Dianne Vanas
6	Mary Jo Fryauff, Sustainer Advisor	15	Joanne Miller
7	Lynn Kary	16	Laurie Solomon Patriarca
8	Cheryl Kuonen	17	Terri Martin
9	Pat Lampe	18	Rikki Coach
		19	Ame West, President

Service Projects:

8/3/19- Back to School Bash: 23 members helped to fill bags of school supplies for children at Harvey High school in Painesville.

12/13/19- Salvation Army Bell Ringing: Members and their friends and families rang the bell to collect money for the Salvation army which will provide services to the people of Lake County

Holiday Brunch: Members and their families donated money and personal care items to both the Lake County Free Clinic and Forbes House.

Spring 2020: End 68 Hours of Hunger (cancelled)

Community Research (Continued)

Grant information: The community research committee funded a total of 20 grants for \$40, 319.97 to community organizations in 2019-2020.

WESTERN RESERVE JUNIOR SERVICE LEAGUE  
YEARBOOK REPORTS FOR 2019-2020

<b>FALL 2019 Grant List</b>		
<b>Organization</b>	<b>Project</b>	<b>Amount Recommended</b>
Western Reserve Railroad Association, Inc. DBA Painesville Railroad Museum	Folding Chairs	1,800.00
Maple Leaf Community Residences, Inc.	Swine Creek Flooring	3,000.00
Deepwood Foundation	Imagine Multisensory Room	1,815.18
Ecumenical Shelter Network of Lake Co., Inc. dba Project Hope for the Homeless	Two-stage snow blower	1,100.00
Lake County Committee on Family Violence dba Forbes House	Forbes House Expansion	1,550.00
Lake County Free Clinic	Providing Labs for Women	2,000.00
Auburn Career Center	Career-technical Scholarships for Women	2,000.00
Metzenbaum Sheltered Industries Inc.	Metzenbaum Industries Physical Therapy funding for those individuals who do not have sufficient resources for recommended therapy services.	3,000.00
Lake/Geauga Educational Assistance Foundation	Hardware, Technology and Software Upgrade - Phase II	2,000.00
The Fine Arts Association	Technology Upgrades	\$ -
	<b>Total Funded</b>	18,265.18
<b>[SPRING 2020] Grant List</b>		
Community Cat Companions, Inc.	Community Cat's Spay & Neuter Initiative 2020	2,000.00
Fine Arts Association	Engaging Communities with Creative Arts Therapies	1,000.00
WomenSafe Inc.	Family Enrichment Project	1,500.00
The Salvation Army	Back to School Bash	3,000.00
Lake County Council on Aging	Council on Aging Exterior Security Project	2,500.00
Lifeline, Inc.	Lifeline's New Facility!	1,642.89
Fairmount Center for the Arts	Replacement Ballet Barres for Fairmount Center for the Arts	1,500.00
A Kid At Art for the Heart, Inc.	Color Me With Confidence	2,500.00
Extended Housing, Inc.	Community Room Tables and Chairs	1,762.00
Sleep in Heavenly Peace, Inc. OH-Lake/Geauga Chapter	OH-Lake/Geauga 2020 Bed Deliveries	4,649.90
	<b>Total Funded</b>	22,054.79

## Corresponding Secretary

Bethany Davis

- I was responsible for sending the following cards:

Congratulations, Get Well, Thinking of you, Encouragement, and Sympathy.  
(The **President** contacted me when a card needed to be sent, and to whom).

If anyone asked me to send out a card, I would always ask the President first.  
Do not send cards out without consent.

### List of Cards Sent:

- Congratulations – Pam Morse
  - Sympathy – Tom and Molly Hill
  - Get Better Soon – Marion Lipinski
  - Congratulations – Marlene Castilyn
  - Thank you – Robin Baum
  - Sympathy – Sheryl Miller
  - Congratulations – Ame West
  - Congratulations – Donna Skufca
  - Get Well – Leigh
  - Sympathy Card – Mary Jo Miller
  - Sympathy – Susan Ash – Sandford
  - Congratulations – Robyn Gattozzi
  - Get Well Soon and Flowers – Sue Ellis
  - Get Well Soon – Dianna Vanas
  - Sympathy – Diana Spuzzillo
  - Sympathy – Rita Antalovich
  - Congratulations – Cheryl Kuonen
  - Sympathy – Diana Yount
  - Sympathy – Carla Coleman
- 
- I was responsible for mailing the **Meeting Minutes** to those you do not use the computer.  
(Recording Secretary will email the Minutes. The minutes normally have 5-6 pages and she will also have flyer attachment(s). In order to fit all the information into an envelope, I would print back to back to limit the number of pages). You will need the \$0.70 stamps for the meeting minutes envelope.

WESTERN RESERVE JUNIOR SERVICE LEAGUE  
YEARBOOK REPORTS FOR 2019-2020

Meeting Minutes Current Mailing List: (Addresses' found in the Pink Book)

1. Katherine Beaty
  2. Peggy Drabenstott
  3. Joyce Hach
  4. Sandy Morton
  5. Donna Sabo
  6. Julie Siegel
  7. Jeannette Alaey
  8. Judy Armington
- I was responsible for sending a monthly report to the Recording Secretary for the Meeting Minutes.

Resignations:

- Marie Bodak  
A Vote was cast at the May Board Meeting and the resignation was approved.

2019-2020 Purchases:

- 1 pk Regular Stamps \$11.00
- 60 x 0.70 Stamps for Larger Envelopes (Meeting Minutes) \$42
- Greeting Cards \$2.95
- Flowers \$12.99

Total Spent: \$68.94

There were a few Cards I bought on my own and did not request for reimbursement.

Yearly report sent to Office

## Endowment Fund Committee

Donna Skufca – Chair

Committee: Kristine Frankenberry, Cathy Huffman, Carrie Lane, Stephanie Lee, Pam Martin, Pam Morse, Elizabeth Pitorek, Kathy Toderick, Kathy Williams, and Sustainer Advisor Sue Ellis.

The Endowment Committee had our first organizational meeting on October 14th at the Mentor Public Library to plan the coming year.

The Committee met in October to plan the 2019-2020 year. The committee goals are listed below:

- The starting balance this year in The Heritage Endowment Fund as of June 30, 2019 was \$76,027.49.
- A **Cleveland Foundation donation link** was added to our WRJSL Website.
- Donna met with the Cleveland Foundation to partner on best ways to grow our endowment.
- Michelle Blackford from The Cleveland Foundation spoke at the **General Meeting** on November 21, 2019, at the TriPoint Medical Center. She spoke about the WRJSL Heritage Endowment and answering questions from our members.
  - We invited both Active & Sustainers members to the meeting.
  - We invited all 22 *Founding 50* Members and more than half of them attended the general meeting.
  - There were many questions from the Placement Interviews that Michelle addressed at the general meeting.
  - We handed out one-page summaries and had pledge cards available.
- We talked about a Campaign of growing Founding 50s, Matching Gifts, and payments on outstanding pledges.
- We discussed an **Endowment Tea** – but concentrated on other avenues.
- **Newsletter** – We discussed a spring Newsletter but with the outbreak of Covid-19, cancelled meetings and difficulty scheduling meetings a Newsletter was not possible this year.

In 2019-2020, our immediate focus was on growing the Founding 50 members. The General Meeting in November was a great informative meeting about our Heritage Endowment Fund. Hopefully, the member's questions were answered, and they have a better understanding of our Endowment into our Future!

This year we added **seven new Founding 50 members!** Carrie Lane, Diana McCubbin, Kathy Toderick, Kathy Hillard, Rita Combs, Marlene Castilyn, and Bev Lee.



WESTERN RESERVE JUNIOR SERVICE LEAGUE  
YEARBOOK REPORTS FOR 2019-2020

The Ways & Means committee kicked off a **spring fundraiser** for the Endowment Fund - a one-week stay at the Marriott's Kauai Lagoons Kalanipu'u; November 14 - 21, 2020. Raffle Tickets were \$50 each and only 200 were available for purchase! The winning ticket will be drawn at the May Dinner. This would make \$10,000 if all tickets were sold!

With the Covid-19 pandemic of 2020, we gave members additional time to sell tickets and held the drawing on June 30<sup>th</sup>. Also, we were able to make the dates flexible which made the trip more appealing.

As of March 31, 2020, the Fund balance was \$74,434.44. An updated amount will not be available until August. The estimated minimum balance on June 30, 2020 is \$81,000. (This is based on deposits that have been made after March 31, however, more is expected depending on the amount of raffle ticket sales.)

Respectfully submitted,

*Donna Skufca*  
06/8/2020

**Addendum**

After receiving the June 30, 2020, Cleveland Foundation statements  
The balance of the WRJSL Heritage Endowment ending June 30, 2020, is **\$91,336.59**.

## Finance Committee

Carrie Lane – Chair

This is a comprehensive summary of the Finance area over the year July 2019 through May 2020.

During the 2015, 2016, and 2017 terms, responsibilities were shared by the Treasurer (who paid all administrative bills) and Co-Chair of Finance (who paid all major community expenses such as the Candlelight Ball, etc.) Since July 2018, the position of Treasurer has once again resumed all the duties of the Finance Chair. This includes taking charge of the bank records, financial statements and the 990 plus any other committee responsibilities and the budgeting process.

### **Key Highlights:**

- **Expense processing:**

QuickBooks continues to be the method of recording deposits and writing checks for the two checking accounts for the organization. The treasurer regularly makes a back up copy of WRJSL accounting information.

- **990:**

The accounting firm NMS, Inc. was used to complete the 990 Form for 2018-2019.

- **Endowment:**

All checks will be made to the WRJSL Heritage Endowment Fund and given to the treasurer. The treasurer records the contributions, makes copies of the checks, and forwards the check copy to the Endowment Committee Chair. In addition, the treasurer sends an email to both the President and Endowment Committee Chair with the name of the contributor as well as the contribution amount. The Treasurer then records the contributions in our books and sends the checks to the Cleveland Foundation for deposit into the WRJSL Heritage Endowment Fund.

### **Changes for 2020:**

None.

Respectfully submitted,  
Carrie Lane  
Treasurer 2019-2020

## Historian

Beth Hatch - Chair

No Report

## Meeting Management Committee

Committee Co-Chairs: Carrie Dotson & Amy Sabath

Meeting Management was co-chaired by Vice President Carrie Dotson and Amy Sabath. Our committee members included Lynelle Cassella, Pat Cassella, Linda DeRosa, Maureen Dolan, Susan Fatica, Kristine Frankenberg, Kathleen Homyock, Lynn Kary, Carrie Lane, Terri Martin, Mary Jo Miller, Chris Price, Lorraine Rice, Nancy Shorts, Donna Skufca, Ali Wilson and Diana Yount. Tina Baucher was our Sustainer Adviser.

General meetings were scheduled as follows:

### **September 19, 2019**

Lake Farm Park

Hostesses: Carrie Lane & Ali Wilson

Helpers: Kathleen Bates, Donna Beck, Carolyn Blackwell, Marie Bodak & Marion Lipinski

Sustainer Pourers: Rena Ellwanger & Pat Doyle

### **October 17, 2019**

Perry Senior Center: Strategic Planning Retreat

Hostesses: Carrie Dotson & Amy Sabath

Helpers: Tracy Cederlund, Bethany Davis, Carla Coleman, Cara Mia Duncan & Kristine Frankenberg

Sustainer Pourers: Donna Walters & Sandy Morton

### **November 21, 2019**

TriPoint Medical Center/Lubrizol Conference Room: WRJSL Heritage Endowment

Hostesses: Susan Fatica & Donna Skufca

Helpers: Teresa Gerboth, Paula Gordos, Beth Hatch, Cathy Huffman & Debbie Kennedy

Sustainer Pourers: Kathy Hillard & Grace Andrassy

### **December 14, 2019**

Pine Ridge Country Club: Holiday Brunch

Hostesses: Kathleen Homyock, Nancy Shorts & Diana Yount

### **January 16, 2020**

Lake Erie College/Coe Conference Room: Bag Brunch Kick-off

Hostesses: Maureen Dolan & Mary Jo Miller

Helpers: Linda Brown, Cheryl Kuonen, Pat Lampe, Heidi Landgraf & Stephanie Lee

Sustainer Pourers: Kathie Hannibal & Lynne Kilgore

**February 20, 2020**

Auburn Career Center: Women's Empowerment with Dr. Jessie Baginski  
Hostesses: Chris Price & Lorraine Rice  
Helpers: Marienne Lipomi, Pam Martin, Pamela McClelland, Vickie McDonald & Stephanie Meacham  
Sustainer Pourers: Judy Armington & Leigh Calvert

**March 19, 2020 (CANCELLED)**

Lakeland Community College HIVE  
Hostesses: Lynn Kary & Terri Martin  
Helpers: Joanne Miller, Cheryl Morgan, Pam Morse, Mary Jo Nerici & Stefani Rose  
Sustainer Pourers: Denise Brewster & Alice Demeter

**April 16, 2020 (CANCELLED)**

Crossroads Health: Grant Awards Ceremony  
Hostesses: Lynelle Cassella, Pat Cassella, Linda DeRosa & Kristine Frankenberry  
Helpers: Diana Spuzzillo, Michelle Stalnaker, Tina Tabor, Kathy Toderick, Becky Tuma, Robinlyn Vogel & Kathy Williams  
Sustainer Pourers: Peggy Drabenstott & Sandy Wright

**May 21, 2020 (CANCELLED)**

Mentor Harbor Yacht Club: May Dinner  
Hostesses: Brooke Marlow & Susan Zuber

Board meetings were scheduled as follows:

**September 5, 2019**

Mary Jo Miller's Home  
Hostesses: Maureen Dolan, Sandy Patterson & Dianne Vanas

**October 3, 2019**

Vickie McDonald's Home  
Hostesses: Mary Jo Nerici & Debbie Kennedy

**November 7, 2019**

Maureen Dolan's Home  
Hostesses: Lynelle Cassella & Donna Skufca

**January 2, 2020**

Ame West's Home  
Hostesses: Carrie Dotson, Amy Sabath & Ali Wilson

**February 6, 2020 (CANCELLED)**

Amanda Wayner's Home

WESTERN RESERVE JUNIOR SERVICE LEAGUE  
YEARBOOK REPORTS FOR 2019-2020

Hostesses: Paula Gordos & Kathy Williams  
**March 5, 2020**

Mary Jo Nerici's Home  
Hostesses: Linda Brown & Chery Kuonen

**April 2, 2020 (CANCELLED)**

Donna Beck's Home  
Hostesses: Marlene Castilyn & Bethany Davis

**June 4, 2020 (CANCELLED)**

Carrie Lane's Home  
Hostesses: Teresa Gerboth, Beth Hatch & Diana Spuzzillo

## Nominating Committee

Committee Chair: Marlene Castilyn

Committee Members: Sue Fatica, Paula Gordos, Vickie McDonald, Amy Sabath

Alternates, Donna Beck, Kathy Toderick, Ali Wilson

Sustainer Advisor: Alice Demeter

Due to scheduling, the Nominating Committee did not meet in person. Linda Brown of the Placement Committee supplied candidates for Treasurer, Vice President, Recording Secretary and Corresponding Secretary. Emails were presented to the committee and the following slate of officers were approved and voted upon by the Membership.

Vice President: Carrie Lane

Treasurer: Ali Wilson

Corresponding Secretary: Jackie Smith

Recording Secretary: Vickie McDonald

## Office Committee

Committee Chair: MaryJo Nerici

### **The Pink Book**

Office committee started off the year by producing the 2019-2020 Pink Book. The pink book is entered and formatted in Word to make transferring the file to the printer easier. The current Pink Book was checked against the dues sheets and any changes were made to our members' information. After the changes were made, Susan Sievers proofread it for us and off to the printer it went. Once printed, labels were made and distributed to the members.

### **Stationary**

Letterhead, envelopes are and thank you notes with envelopes are always available.

### **Member Information**

Office manages a google doc with all member information, divided into Active, Sustainer and Provisional. This allows any committee or member to request this list for printing mailing labels as needed. Office committee maintains this list and when any changes come through this google doc is updated. Treasurer also has access to edit this google doc a well to update dues etc.

### **Mail/Post Office Box**

WRJSL's post office box is checked every other week and mail is brought to Board meeting every month.

### **Yearbook**

Office Committee collects yearbook reports, posts to our website and compiled in an electronic file.

Respectfully Submitted

Mary Jo Nerici Office Chairperson



## Placement Committee

1. During the summer, review the volunteer agency list to ensure that it's updated; create binders for all committee members
2. Hold a meeting at the end of August. Discussion topics to include:
  - Fall interview procedures and questions and assigned calling lists
  - "Placement Committee Calendar"
  - "Western Reserve Junior Service League Guidelines & Procedures Every Member Should Know". Several updates were suggested and voted on to implement – by-laws
  - Calendar for the balance of the year
  - Fall and spring placement interview questionnaires
  - Interview suggestion sheet
  - Placement Agencies
3. Mentors - Were selected and assigned to provisionals prior to the first provisional meeting. The list was sent to the provisional chairs. During September, a letter was sent to the mentors outlining their suggested responsibilities.
4. It's recommended to have a January meeting to discuss unfinished business and spring interview calls. Our committee wanted to be much more proactive but the cancelled meeting stopped us from accomplishing things we had discussed in September.
5. Covid 19 hit in March and the Spring Placement Dinner was cancelled. Provisional chairs, and Cheryl and I called all provisionals to discuss their placements.

Respectfully submitted,

Linda Brown  
Cheryl Kuonen  
Placement Chairs

## President's Report

**Ame West**

No Report

## Policy and By-Laws Committee

Committee Chairs: Paula Gordos and Theresa Gerboth

Committee: Bethany Davis, Kristine Frankenberry, Marion Lipinski, Pam McClelland

Sustainer Advisor: Lynne Killgore

### Committee Activities:

- Prepared 20 Red Binders for the incoming Provisional class. Books were distributed at the Provisional Welcome dinner. Each binder contains copies of Table of Contents, Bylaws Article I- Article XI, Committee Procedures and Policies.
- At the September 2019 Board meeting, each Committee chair was asked to review their section of the Committee Policies and Procedures and determine if any changes are need. Changes are to be submitted in writing by the January Board meeting for review by Policy and By-law committee. Recommended revisions will then be presented at the March Board meeting for discussion with Final Membership vote at the April General Meeting.
- In 2019, several recommendations were received by the following Committees:
  - Active member- request to review terms of Sustainer membership voting privileges.
  - Placement committee – request to revise the language of Article III, Section 3: Requirement of Membership. Item A: Outside Volunteer Placement.
  - Policy and Bylaws committee meet in January and discussed the recommendations. Committee members present were Paula Gordos, Marion Lipinski, Kristine Frankenberry, President Ame West and Sustainer Advisor Lynne Killgore.
    - Committee made a motion to Decline the request to change the terms of Sustainer Level membership. Committee stated that the current membership options of either Transitional or Active may used by any member and may be applied to each new membership year. These membership levels would allow a member more involvement in WRJSL which would also include the ability to actively vote. Changing the Sustainer membership terms would not be necessary as a result of these current options.
  - Committee Approved the request of the Placement Committee to revise the language of Item A in Article III, Section 3 to include more inclusive language to agencies in the community approved as volunteer placement locations. This request was then moved to the March Board meeting where the Board members decided to table the decision and ask the 2020-2021 Placement committee to reevaluate the request.

There being no further business, the Committee closed the year in May 2020.

## PROVISIONAL COMMITTEE

**Provisional Co-Chairs:** Ali Wilson and Kathy Williams

**Provisional Sustainer Advisor:** Judy Armington

**2019-2020 Provisional Class Members:**

Rita Antalovich	Jennie Best	Donna Braunlich
Rita Combs	Marnie DeGuire	Robyn Gattozzi
Carrie Gorski	Diana Kokal	Sandy Murphy
Christy Posler	Kelly Roush	Karrie Shannon
Jackie Smith	Nici Trem	

**Committee Members:**

Kathleen Bates	Donna Beck	Carolyn Blackwell
Linda Brown	Carla Coleman	Maureen Dolan
Susan Fatica	Paula Gordos	Pat Lampe
Marienne Lipomi	Pam Martin	Pam McClelland
Stephanie Meacham	Joanne Miller	Mary Jo Miller
Cheryl Morgan	Mary Jo Nerici	Chris Price
Stefani Rose		

### Provisional Class Synopsis

**Provisional Welcome:** The Provisional Season started August 28<sup>th</sup> with a Welcome dinner at the beautiful lakeside home of Pam McClelland. Pam and her co-hostesses, Joanne Miller and Maureen Dolan, along with the help of the entire Provisional Committee provided a delicious meal and a warm WRJSL welcome. President Ame West spoke about the History of WRJSL and a letter from Julie Siegel was read. All 20 Provisionals were in attendance. The night ran long as we also had a meeting afterwards where the Provisionals received their Pink and Red books and initial materials.

**Government Night:** On September 4<sup>th</sup>, the Provisionals met at Lake County Juvenile Court. Our hostesses were Pat Lampe and Stephanie Meacham. For the program, Judge Karen Lawson spoke about all that is done at the court, including the New Voices program that WRJSL helps with. The class then took a tour of the facilities.

**Policy & By-Laws, Sustainers and General Meeting Structure:** The Provisionals met on September 11<sup>th</sup> at the Children's Schoolhouse Nature Park. Hostesses Carolyn Blackwell and Ali Wilson provided a bag lunch, there was a short program about the park by Sue Ash-Sanford and then we heard from various service league members. Susan Zuber spoke about the Sustainers' roles, Paula Gordos and Teresa Gerboth presented information about our Policy and By-Laws, and Carolyn Blackwell spoke about General Meeting structure. (This meeting is usually later in the course but was changed due to a scheduling issue. It is recommended to keep this meeting later in the course as it conflicted with the homework that is usually given at this time.)

**Culture in the Counties:** Marienne Lipomi, Susan Fatica and Stefani Rose were the hostesses for the September 18<sup>th</sup> meeting at the Fine Arts Association. The Provisionals received a brief presentation about Fine Arts followed by tour of the facilities.

**Community Outreach:** The Provisionals met on September 25<sup>th</sup> at the Eastlake Library. This was a last minute change in location due to a scheduling error. Hostesses Kathleen Bates and Donna Beck provided a delicious chili and cornbread supper. We heard from Joanne Miller of Birthright and Lynnmarie Phillips of the Lake County Board of Developmental Disabilities, Deepwood.

**Cocktail Party:** The Provisional Cocktail Party was held on September 28<sup>th</sup> in the Victor Manor House, which is the home of Dr. Brian and Christy Posler. Christy is a member of our Provisional class. Party hostesses Kathleen Bates, Pamela Martin, Joanne Miller, Mary Jo Miller, and Christine Price arranged a lovely evening that included a pianist, delicious food and even a Caramel Apple signature drink. Twelve Provisional members were in attendance and were introduced through a fun question and answer format.

**History in the Counties:** The Provisionals met at the Morley Library on October 2<sup>nd</sup> to hear about the history of the library from Genealogy Librarian, Carl Engel. Hostesses Paula Gordos and Mary Jo Nerici provided a warming soup and salad dinner.

**Ways & Means & Community Research:** On October 9<sup>th</sup>, the Provisionals traveled to WomanSafe for a virtual tour and presentation from Elizabeth Johnson. We also heard from Donna Bares of Torchlight. Hostesses Pamela Martin and Christine Price reprised their roles as Cat in the Hat Etiquette ambassadors. Vickie McDonald spoke about Ways and Means, Mary Jo Miller spoke about both the Charity Gala and the Bag Brunch, Susan Fatica represented the Red Stocking Review and Debbie Kennedy finished the evening with a report on Community Research.

**Standing Committees:** On October 16 the Provisionals met at the Lake County Emergency Operations Center. This location was very popular and interesting as Director Joe Busher told us about how our 911 system works and what happens when we have emergencies in the county. Hostesses Linda Brown, Carla Coleman, Cheryl Morgan and Chris Price presented a delicious meal and many of our members came to talk briefly about their committees.

**Wrap-Up Dinner:** The Wrap-Up Dinner was on October 23<sup>rd</sup> at the lovely home of Jill Gibson. Jill and her co-hostesses, Pam Benko, Molly Hill, Michelle lafelice, Mary Jo Nerici and Susan Sievers provided a delicious gourmet meal while Tom Hill and Joe Gibson served at the carving stations and as bartenders. The "Test" was administered and successfully completed by the Provisionals. Our Sustainer Judy Armington was ill and in the hospital and could not attend so the Provisionals signed a get well card and sent her a gift.

**Provisional Mentor Dinner:** Placement did not hold this event this year due to the size

of the group. Mentors were encouraged to meet individually with their mentees.

**Admissions Open House:** On March 11, co-chair Kathy Williams and Provisional Marnie DeGuire spoke about the Provisional year. Eleven prospective new members were in attendance.

**Spring Placement Review:** This event was cancelled due to the Coronavirus outbreak and was conducted instead by the Provisionals' Mentors by phone and email. All the Provisionals were able to make their selections and get them submitted on time.

**Provisional Service Project:** The Provisionals chose to provide Aftercare baskets for Project Hope for the Homeless. The baskets, which contained items such as coffee makers, shower curtains, pots and pans, were delivered on February 17, along with cookies that they all had baked. The baskets will assist the recipients as they transition from homelessness to their place of residence.

**May Dinner:** This event was also cancelled due to the Coronavirus outbreak. The Provisionals were still promoted to Active and will present their skit at one of the fall general meetings. Provisional gifts were delivered by porch drop and were key fobs with pink and grey beads.

**Wrap-Up Committee Meeting:** The Provisional Committee met on February 3<sup>rd</sup> to review the year and come up with some strategies for the future. A debriefing survey was sent prior to the meeting to gauge the success of the year. Overall, the committee felt confident that we had a great year. Also, it was determined that we need to streamline some of our practices, especially when we have larger class sizes. We also updated the Provisional Procedures.

**Zoom Cocktail Hour:** Because we couldn't meet in person, the Ali, Ame, the Provisionals and I had a Zoom cocktail hour to get caught up and hang out together.

### **In Conclusion:**

This year was unusual as the two co-chairs were both new so we had to learn as we went through the year. We had a great committee though who were very supportive and that made the year go by fast.

Also unusual was that we had 20 Provisionals at the start! The class size presented some challenges – parking was sometimes an issue, and everything we did took a little bit longer. However, we made it work and had a successful season. We did have 6 of the 20 drop out so our final number was 14. Two had moved out of the area, the rest cited work and time constraints as their reasons for leaving.

We surveyed the Provisionals at the end of each meeting, switching to using SurveyMonkey rather than the paper questionnaires. An email was sent after each meeting with a link to the survey. We sometimes had to remind them to complete the surveys, but overall it was a successful way of getting responses. In addition to the link

to the survey, we also attached the agenda for the upcoming meeting and any other paperwork that was needed. The Provisionals preferred the electronic copies and it saved time at the meetings.

Another serious event was the Corona Virus pandemic, which forced the cancelation of all events for the last part of the Provisional year. Not everyone was able to attend a board meeting as required and the skit had to be postponed until we can meet again. However, the class was still promoted to Active at the Virtual May meeting.

**Suggestions for the next year:**

1. Have a separate Orientation meeting or move the “meeting” part of the Welcome to the next meeting, instead of trying to put so much information out at the Welcome.
2. All handouts should be in the Red Book instead of passing them out each week. We should also start finding a way to have the materials be available online instead.
3. We plan to create an agenda template so that it will be easier for everyone to complete and use.
4. When the Gala date is changed to be earlier in the year, this will conflict with the Cocktail Party. This needs to be considered going forward.
5. Use Zoom or another platform to conduct meetings if stay-at-home orders are in effect.
6. A smaller group is preferable, especially if we are limited on how we can meet due to the pandemic.
7. Investigate the possibility of recording speakers to limit the number of people at each meeting.

## Public Relations / Social Media Committee

Committee Chair: Mary Jo Nerici

### **Website**

We continue to update and add to the website to make it more user friendly as well as being a place for members to get accurate and up to date information. We would like to update the Endowment area over the summer.

### **Facebook, Facebook (private page), Twitter & Instagram**

We continued to use Facebook to promote our fund raisers, raise awareness for Service League and provide weekly positive messages.

This year public relations created a Twitter and Instagram account for WRJSL. All WRJSL posts created are now posted on all three social media accounts. We are hoping to spread awareness for our group and attract new members through these social media avenues as well.

A private Facebook account was also added "for members only" to keep connected through social distancing.

### **TeamSnap**

TeamSnap is an app we are using as a convenience factor for our members. Most of the information in the pink book can be found on the app. Information such as a member roster, schedule of all WRJSL meetings, assignments such as hostesses, sustainer pourers and helpers for all meetings and a way to rsvp to meetings. Meetings also contain a helpful map to the meeting place. You are able to see what committees each member is chairing, which committees they are on and the year they are in Service League. The app is not supposed to be our only way to communicate in regard to committee meetings etc. but members should be encouraged to use the app to rsvp and add their committee meetings as well.

### **Candlelight Ball**

Chris Price handled PR for the ball this year and both were promoted on website and social media.

### **Bag Brunch**

Unfortunately, this event had to be cancelled this year due to the Corona Virus.



## Puppets

**Sandy Patterson**

Puppets has no reports since we have shut down due to Covid

## Ways and Means Committee

Committee Chair: Vickie McDonald

The WRJSL Ways and Means Committee held its first meeting in October. The committee's agenda included: 1) opportunities for sponsorship relating to Candlelight Ball, 2) the cost-effectiveness and future of Follies, and 3) a mini fundraiser for the heritage Endowment Fund.

The 2019 Candlelight Gala was a beautiful event in which guests had the choice between wearing formal and semi-formal/cocktail attire. It was held at LaMalfa, in a double dining room. We appreciate all the donations from our community sponsors and advertisers, as well as the dedication of our co-chairs, Mary Jo Miller and Maureen Dolan. Thank you to the committee and to all the volunteers who worked tirelessly to make this another successful event!

On January 23rd, 2020, the Ways and Means Committee hosted its second meeting of the year. Topics of discussion included: 1) Follies, 2) the Bag Brunch, 3) options for mini-fundraisers in support of the Heritage Endowment Fund, and 4) Candlelight Gala 2020.

The Ways & Means committee received a donated trip by one of the committee's members, to be raffled off as the spring fundraiser for the endowment fund. The trip was a one-week vacation at Marriott's Kauai Lagoons resort in Kalanipu'u, Hawaii; and has a value of \$5000 (did not include airfare). The winner will coordinate with the donors, when the trip will be scheduled at a future time. Due to the impact of COVID-19 and social distancing requirements, all in-person meetings and remaining service league events were cancelled for the rest of the season; however, the Hawaii trip raffle concluded in June and was still a huge success! It was easy for members to sell tickets amongst friends, co-workers, neighbors and family members through limited in-person contact and the U.S. postal service. Two hundred tickets were available for sale, at a value of \$50 each. Ticket sales raised from the trip raffle totaled \$9850; and contributed to WRJSL achieving its goal of increasing the Endowment Fund to over \$100,000!

Thank you to the members of the Ways and Means Committee:

Marie Bodak, Maureen Dolan, Carrie Lane, Mary Jo Miller, Chris Price, Paula Gordos, Heidi Landgraf, Mary Jo Nerici, Ame West and Sandy Morton (Sustainer Advisor).

## Public Relations Committee

Committee Co-Chairs: Mary Jo Nerici & Beth Hatch

We continue to update and add to the website to make it more user friendly as well as being a place for members to get accurate and up to date information. We would like to update the Endowment area over the summer.

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### **Bag Brunch**

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## CANDLELIGHT Gala

The 2019 Candlelight Gala was held at LaMalfa on December 7, 2019. Below is a list of the hardworking committee which made this event a wonderful evening to celebrate the season and raise over \$25,600 so that WRJSL can continue assist non-profit groups who better our community.

Co-Chairs Mary Jo Miller and Maureen Dolan

Ambassador Coordinator Donna Beck

Auction Co-Chairs Cheryl Kuonen and Ali Wilson

Cashiers Carrie Lane and Linda DeRosa

Decorations Marlene Castilyn and Joanne Miller

Gift Card Wreath Stephanie Lee and Kathleen Homyock

Invitations Kathleen Bates and Pam McClelland

Jewelry Raffle Tracy Cederlund

Media Relations Chris Price

Place Cards Lynelle Casella and Paula Gordos

Program Cover Diana McCubbin

Program Inside Diana McCubbin

Wine Spirt Raffle Diane Vanas and Vicki McDonald

Sustainer Advisor Kathie Hannibal

## Bag Brunch Yearbook Report

Committee Co-Chairs: Maureen Dolan & Mary Jo Miller

The Bag Brunch was cancelled due to the pandemic.