



2020 - 2021

Yearbook

Western Reserve Junior SERVICE LEAGUE

2020 – 2021 Officers

President	Ame West
Vice-President	Carrie Lane
Corresponding Secretary	Jackie Smith
Recording Secretary	Vicky McDonald
Treasurer	Ali Wilson

2019 – 2020 Board Members

Admissions	Paula Gordos
Community Research	Debbie Kennedy & Cheryl Kuonen
Endowment Fund	Donna Skufca
Finance	Donna Skufca & Ali Wilson
Historian	Kelly Roush
Meeting Management	Carrie Lane & Vickie McDonald
Nominating	Marlene Castilyn
Office	Mary Jo Nerici
Past President	Stephanie Lee
Placement	Stephanie Lee
Policy & By-Laws	Paula Gordos & Kristine Frankenberry
Provisional	Kathy Williams & Susan Fatica
Public Relations / Social Media	Mary Jo Nerici & Kelly Roush
Puppets	Paused for 2020 - 2021
Ways & Means	Pam Martin & Chris Price
Project Chairs:	
Candlelight Charity Ball	Carrie Dotson & Amy Sabath
THE Bag Lunch	Mary Jo Miller & Maureen Dolan
Special Placements: Chamber Of Commerce	
Eastern Lake County	Mary Jo Miller & Maureen Dolan
Mentor	Dianne Vanas
Sustainer Trustees	Leigh Calvert & Bev Lee

WRJSL Admissions Committee

Committee Chair : Paula Gordos

Committee Members: Donna Beck, Carrie Dotson , Kathleen Homyock, Joanne Miller

Sustainer Advisor: Robin Baum

Admissions committee meet via zoom on September 21 and discussed preliminary plans on how to approach the new admissions year considering the current Coronavirus restrictions for group gatherings and social distancing. Our Admissions campaign for 2020/2021 new membership typically kicks off in January with an Open House in March. Concerns over what the Spring will look like in terms of social gatherings was discussed and at present we do not know what to expect.

Committee explored possibly holding zoom happy hours with potential new members however a number of the committee members expressed concern that holding a zoom event has become overwhelming for people as many have zoom meetings all day long and may be tired of these. The members also expressed concern that a zoom event will not allow for a true representation of WRJSL due to the inability to interact with interested individuals in person.

Committee also discussed the potential of do we even consider trying to recruit new members this year since we are so unsure of what will 2021 look like. Several members again voiced concerns that it is difficult to experience all the WRJSL is through zoom and this may be a deterrent for new members.

Considering all the above, the committee meet again on Oct 5th in person using masks and social distancing at the Lifeline Office in Painesville. Kathy Williams from the Provisional Committee joined us and gave an overview of the current 2019-2020 Provisional class that has deferred their year until 2021 due to COVID-19 . Committee decided that due to the present restrictions to gather in person that it did not make sense to try and have an in person formal open house; rather if anyone is interested in joining WRJSL we will reach out 1:1 via initial phone contact and offer to meet if the prospective new member is comfortable.

Unfortunately, due to COVID -19 we did not have success in recruiting new members. Some of the feedback we did get from a few interested participant's was they were not comfortable in leaving their home settings at this time due to COVID but they would consider contacting us in the future once restrictions were lifted and they felt in a better position to socialize. Throughout the year we did report that if any member had an interested individual, we are still available to contact them.

WRJSL Admissions Committee (Continued)

The Admission Committee agreed that 2020-2021 was an exceptional year due to COVID; despite our enthusiasm to have zoom contact and 1:1 social distant contact we were not successful, but understood. WE all agreed that we would defer any admissions recruitment until the new committee assumes the role in 2021-2022.

Respectfully Submitted,
Paula Gordos
Admissions Committee Chair

Corresponding Secretary

Jackie Smith

I was responsible for sending cards/flowers to service league members at the request of the President. Cards included; Get well, Thinking of you, Encouragement, & Sympathy. If someone else asked to have a card sent, ask the President first.

List of cards sent:

- Get well – Carrie Lane for family illness
- Sympathy – Terri Martin
- Flowers – Bethany Davis for birth of her son Maximus
- Flowers – Marie Bodak on her retirement
- Sympathy – Karrie Shannon
- Congratulations – For Chris Price induction into Lakeland Alumni Hall of Fame
- Thinking of You – Ali Wilson for family illness
- Sympathy – Michelle and Richard Lafelice
- Sympathy – Molly Hill
- Sympathy – Aulikki Dieglio
- Sympathy - Susan & Jim Sievers
- Sympathy – Marlene & Terry Castilyn
- Get Well – Terry Castilyn
- Sympathy – Jim Sabo (death of Donna Sabo)
- Sympathy – Chris Palsa (death of Flossie Delamotte)
- Sympathy – Jim & Leigh Calvert (death of Jim's mom)
- Get Well Card & flowers– Molly Hill
- Sympathy – Joanne Filipski
- Sympathy – Vickie & Jay McDonald (Jay's mom)
- Get well & Flowers – Molly Hill
- Get well – Kathy Toderick
- Sympathy – Marion Lipinski
- Sympathy – Colleen & Jan Bergman (Jan's husband)
- Sympathy – Marnie DeGuire (death of father)
- Sympathy – Lorraine Rice (death of mom)

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- Thinking of you – Diana Yount (upcoming medical procedure)
- Laurie Patriarca – Get well
- Donna Skufca – Sympathy

I was responsible for mailing **Meeting Minutes** to those members who do not use email.

The current list of members who receive minutes by mail:

Katherine Beaty
6646 Shannon Lane
Mentor 44060

Peggy Drabenstott
40 Wintergreen Hill Dr
Painesville 44077

Joyve Hach
7666 Fairview Ave
Mentor 44060

Sandy Morton
7350 Eagle Rd
Waite Hill 44094

Purchases:

- Flowers \$92
- Stamps \$30.70
- Cards & Envelopes \$17.73

Community Research Committee

Committee Co-Chairs: Debbie Kennedy & Cheryl Kuonen: Co-Chair

Committee Members: Amanda Wayner, Rita Antelovich, Donna Beck, Jennie Best, Pat Cassella, Carla Coleman, Susan Fatica, Rita Combs, Linda DeRosa, Cara Mia Duncan, Pat Lampe, Terri Martin, Pam McClelland, JoAnne Miller, Chris Price, Jackie Smith, Michelle Stalnaker, Diane Vanas, Sharon Simunich

President: Ame West

Sustainer Advisor: MaryJo Fryhoff:

Fall 2020 Grants totaling \$12,175.00

Alliance for Working Together \$1000.00

Family and Consumer Services RSVP \$1537.00

Lake County Free Clinic \$2,000.00

NAMI Lake County \$3838.00

Project Healing Waters Fly Fishing \$2,000.00

Red Tulip Project Geauga \$1800.00

Spring 2021 Grants: totaling \$17,793.00

The Salvation Army \$3,000.00

The Lakeland Foundation \$1751.00

Educational Service Center Western Reserve \$2,000.00

LEAF \$978.00

Ecumenical Shelter Network Project Hope \$ 200.00

Lifeline \$1500.00

Fairmont Center for the Arts \$1,000.00

Extended Housing \$1,081.00

WomenSafe \$1488.79

Geauga YMCA \$1047.00

Forbes House \$3,747.00

Service Projects:

It was difficult to set up projects during the Covid19 pandemic.

In the fall we organized contributions to the Back To School Bash at the Salvation Army. In the Spring 2021, June 9,16,23, this committee organized and dropped off lunches for 30 students and counselors attending Alliance for Working Together Camp at Auburn Career Center.

Respectfully submitted,

Deborah Kennedy and Cheryl Kuonen

Endowment Committee

Committee Chair – Donna Skufca

The Endowment Chair was an open position for 2020-2021. As the previous past Endowment Chair, Donna Skufca filled the position until a chair was named. However, no one step forward for the 2020-2021 year, therefore I completed the reporting of the Endowment position for the year.

The starting balance this year in The Heritage Endowment Fund as of June 30, 2020, was **\$91,336.59**.

Due to the COVID-19 (Coronavirus) pandemic and that the entire year had to be Zoom meetings and/or no meetings, no events/fundraisers, no in-person gathering, it was decided to do smaller fundraisers as we could and not have an Endowment Committee in the year 2020-2021.

This year we added one new Founding 50 members; Robyn Gattozzi & her husband John Coleman bring our **total Founding 50 members to 29**.

I was happy to announce we surpassed the \$100K mark with the balance as of September 30, 2020, at **\$101,586.54!!!**

In October, the Ways & Means committee proposed a mini fundraiser to add to the Endowment Funds. Vickie McDonald shared an idea – establish an online “Sprit Wear” shop through a local business in Mentor, Vector Screen printing and Embroidery, to offer a variety of clothing items and merchandise with the WRJSL insignia for members to purchase. The Membership approved and the Spirit Wear store was up and running in November. We anticipated raising \$40-50 per month. As of the March minutes, our total raised from our online sales, for the Endowment Fund, to date, is \$218.74.

Finally, we have the final numbers as of **December 31, 2020**. The ending balance as of 12/31/21 is \$114,767.14 and in 2020, our Heritage Endowment Fund increased \$32,455.53!!

The breakdown of the **Endowment Fund’s growth in 2020**:

- Gifts and donations in 2020 \$16,631.97
- Income earned on investment in 2020 \$15,823.56
- Administrative fees in 2020 (\$975.00)

Even with the pandemic, I would say 2020 was a fantastic year for our Endowment Fund!!!!

The balance as of June 30, 2021, totaled **\$129,371.33**.

Respectfully submitted,
Donna Skufca
Revised 08/11/2021

Finance

Committee Co-Chairs: Ali Wilson & Donna Skufca

Administrative Fund

The annual Administrative budget for 2020-2021 fiscal year:

Projected Income: \$15,669.00, Actual Income: \$12,524.47 (dues income is down).

Projected Expenses: \$13,828.00, Actual Expenses: \$5,922.64 (substantially less expenses due to COVID-19 – did not hold many events, no provisional year, no pink book, etc.)

Community Fund

The annual Community Fund budget for 2020-2021 fiscal year:

Projected Expenses: \$3,820.00, Actual Expenses: \$3,492.74 (No provisional class project, no puppets – COVID).

We were able to hold our 2 main fundraisers virtually and they did very well considering we were in the midst of a pandemic and have never held virtual fundraisers before.

The profits were as follows:

The Candlelight Gala raised: \$25,180.26

The BAG Brunch raised: \$14,047.84

For the Fall Funding period 2020, 6 agencies were given a total of \$12,175.00.

For the Spring Funding period 2021, 11 agencies were given a total of \$17,793.00.

Other Notes:

We continue to utilize QuickBooks for our accounting software. We used the accounting firm NMS for tax preparation (990). Many of our members have now begun paying dues via our website.

Respectfully submitted,
Ali Wilson
Treasurer 2020-2021

Meeting Management Committee

Committee Co-Chairs: Carrie Lane and Vickie McDonald.

Committee Members: Jennie Best, Linda Brown, Lynelle Cassella, Carrie Gorski, Robyn Gattozzi, Diane Kokal, Christy Posler, Karrie Shannon, Jackie Smith, and Nici Trem.

Sustainer Advisor: Kathy Hannibal

General meetings were scheduled as follows:

September 17, 2020

Location: Zoom

Speaker(s): Ame West

Topic: Strategic Plan Discussion

October 15, 2020

Location: Zoom

Speaker(s): Pam Martin & Chris Price

Topic: Ways & Means

November 19, 2020

Location: Zoom

Speaker(s): Grace Himmelright

Topic: Ideas for Funding the Endowment

December 12, 2020

Holiday Brunch (Cancelled)

January 21, 2021

Location: Zoom

Speaker(s): Mary Jo Miller & Maureen Dolan

Topic: The Virtual Designer Bag Event

February 18, 2021

Location: Zoom

Speaker(s): Mary Jo Miller & Maureen Dolan

Topic: The Virtual Designer Bag Event

March 18, 2021

Location: Zoom

Speaker(s): John Hutchinson

Topic: Project Hope - Updates on Services

April, 2021

Location: Zoom

Speaker(s): Cheryl Kuonen & Debbie Kennedy

Topic: Awards Announcement

May 20, 2021

Hostesses: Leigh Calvert & Bev Lee

Topic: May Dinner

Board meetings were scheduled as follows:

Meeting Management (Continued)

Board Meetings

Sept. 3, 2020

Zoom

Hosts: Carrie Dotson or Amy Sabath

Oct. 1, 2020

Zoom

Hosts: Carrie Dotson or Amy Sabath

Nov 5, 2020

Zoom

Hosts: Carrie Dotson or Amy Sabath

Jan. 7, 2021

Zoom

Hosts: Carrie Dotson or Amy Sabath

Feb. 4, 2021

Zoom

Hosts: Carrie Dotson or Amy Sabath

March 4, 2021

Zoom

Hosts: Carrie Dotson or Amy Sabath

April 1, 2021

Zoom

Hosts: Carrie Dotson or Amy Sabath

June 3, 2021

Carrie Lane

9248 Headlands Road, Mentor

Hostesses: Carrie Lane, Stephanie Lee

This past year all our meetings were held on ZOOM except for the May Dinner and the Joint Board Meeting. We did not survey the membership as we only met once in person during 2020-2021.

Nominating Committee

Committee Chair: Marlene Castilyn

Committee Members: Susan Fatica, Paula Gordos, Vickie McDonald, Amy Sabath

Committee Alternates: Donna Beck, Ali Wilson

Sustainer Advisor: Alice Demeter

Due to the Pandemic, the Nominating Committee did not meet in person. Stephanie Lee of the placement Committee supplied candidates for President, Vice President, Recording Secretary and Corresponding Secretary. Meetings were held via email. During the April 2021 Membership meeting Amy Sabath assisted with an online voting ballot. The following candidates were approved and voted by the WRJSL membership:

President

Carrie Lane

Vice President

Jennie Best

Recording Secretary

Vickie McDonald

Corresponding Secretary

Jackie Smith

Nominating Committee Candidates from the Placement Committee

Lynn Kary

Class of 2011

Pat Casella

Class of 2001

Paula Gordos

Class of 2017

Sharon Simunich

Class of 2010

Nominating Committee: March 2021

It is not too late to set goals and take on new challenges.

Office Committee

Committee Chair: Mary Jo Nerici

The Pink Book

Office committee started off the year by getting the Pink Book together to send out in the monthly minutes. The pink book is entered and formatted in Word. We did not print the Pink Book for the 2020-2021.

Stationary

Letterhead, envelopes are and thank you notes with envelopes are always available.

Member Information

Office manages a google doc with all member information, divided into Active, Sustainer and Provisional. This allows any committee or member to request this list for printing mailing labels as needed. Office committee maintains this list and when any changes come through this google doc is updated. Treasurer also has access to edit this google doc a well to update dues etc.

Mail/Post Office Box

WRJSL's post office box is checked every other week and mail is brought to Board meeting every month.

Yearbook

Office Committee collects yearbook reports, posts to our website and compiled in an electronic file.

Placement Committee

The Placement Committee had 10 members including the Chairman. Our Sustainer Advisor was Grace Andrassy who was an invaluable help. Our first meeting was late August. Due to the pandemic, we met outside at Garfield Park. At the initial meeting, folders were handed out that included a sample of interview questions and the information sheet that was to be completed for each member. The committee chose the members' names that each committee member would like to contact. This could be done via email or phone call. The purpose of the contact was to check in with our members as to what committee she was on and where she would be volunteering. With the pandemic, volunteering had become more difficult. Each committee member had five WRJSL members to contact and were asked to complete the contacts by the end of October. All committee members completed that task.

Under normal circumstances, the Placement committee would recruit mentors for the new Provisionals. Because of the pandemic, the Provisional Class postponed joining WRJSL and therefore, no mentors were needed.

In January, the committee again reached out to those assigned to them to ask our members about how and what committee she might like to serve on for the coming year. The January interview sheet was distributed via email along with an explanation of the purpose of this round of contacts. All committee members completed their calls, and the sheets were turned into the Chair. The Chair then compiled a spreadsheet by committee name listing who was interested in which committee. This list was sent to the President elect so she could begin to select her Board. The list is also distributed to the incoming committee co-chairs so that new committees can be formed for the coming year.

Again, under normal circumstances, the Placement Committee would meet in January to plan the Provisional Placement night. The purpose of this night is to help the new Provisionals select what committee they are interested in serving as they become Actives in the coming year. The Provisional Committee plans this evening and provides a meal. Because of the pandemic and the cancellation of the Provisional class for this year, no Provisional Placement night was needed.

As the January interviews were compiled, the Chairman contacted those members who chose to become Sustaining members. They were Carrie Dotson, Amy Sabath and Diana Yount. The Sustainer questionnaire was sent to each, and each was acknowledged for her accomplishments during the May Dinner.

Placement (Continued)

I want to thank the Placement Committee members and our stellar Sustainer Advisor, Grace Andrassy for a spectacular job during an exceedingly difficult and unrepresented time. You are all the absolute best, and I am grateful to have worked with you all.

Respectfully submitted,

Stephanie Lee

Placement Committee Chair 20/21

Policy and By-Laws Committee

Committee Chairs: Paula Gordos & Kristine Frankenberry

Committee Activities:

This being an unconventional year due to the COVID-19 Pandemic the 2020-2021 Policy and BY-Laws Committee did not meet.

- Throughout the year the WRJSL Board and General meetings were held virtually. At the September 2020 Virtual Board meeting, each Committee chair was asked to review their section of the Committee Policies and Procedures and determine if any changes are need. Changes are to be submitted in writing by the January Board meeting for review by Policy and By-law committee. Recommended revisions will then be presented at the March Board meeting for discussion with Final Membership vote at the April General Meeting.
- There being no change requests presented to the Policy and By-Laws Committee during the Year 2020-2021, the Committee did not conduct any business or meet during the year and closed the year in May 2021.
- The previous committee yearbooks were handed off to the oncoming 2021-2022 Co Chairs Robyn Gattozzi and Kelly Roush at the June 3rd Board meeting held at President Carrie Lane's home.

President

Ame West

No Report

PROVISIONAL COMMITTEE

Provisional Co-Chairs: Kathy Williams and Susan Fatica

Provisional Sustainer Advisor: Sue Zuber

2020-2021 Provisional Class Members:

Tina Beduhn	Janet McGee
Courtney Cline	Michelle Haag
Cathi Mezzopera	Karen Winn

Committee Members:

Rita Antalovich	Donna Braunlich	Carolyn Blackwell
Linda Brown	Lynelle Cassella	Cara Mia Duncan
Tracy Cederland	Lynn Kary	Pam Martin
Stephanie Meacham	Mary Jo Nerici	Chris Price
Carrie Lane		

Provisional Class Synopsis

The Committee met on July 1, 2020, to plan for the year's activities. We reviewed all the information in the provided folders including member responsibilities. Members paired up to plan our proposed meetings. Unfortunately, COVID side lined all of our in-person activities, and the class was deferred until 2021-22. Everyone felt an in person experience was needed to truly get the WRJSL experience.

The Co-Chairs created a monthly newsletter in order to keep in touch with the Provisionals. It highlighted our on-going activities and fund raisers, gave general information about WRJSL, and provided a means of getting to know our newest members.

All Provisionals were invited to the May dinner and four of the six ladies did attend.

In Conclusion:

This year was very unusual since we could not meet in person with the Provisionals. We are looking forward to a fun and exciting year starting this fall!

Suggestions for the next year (which are from the previous year but still applicable):

1. Have a separate Orientation meeting or move the "meeting" part of the Welcome to the next meeting, instead of trying to put so much information out at the Welcome.
2. All handouts should be in the Red Book instead of passing them out each week. We should also start finding a way to have the materials be available online instead.
3. We plan to create an agenda template so that it will be easier for everyone to complete and use.
4. Consider the date of the Gala when planning the cocktail party.
5. Investigate the possibility of recording speakers to limit the number of people at each meeting and to make it easier for speakers.

Public Relations / Social Media Committee

Committee Chair: Mary Jo Nerici

Website

We continue to update and add to the website to make it more user friendly as well as being a place for members to get accurate and up to date information. We would like to update the Endowment area over the summer.

Facebook, Facebook (private page), Twitter & Instagram

We continued to use Facebook, Twitter, and Instagram to promote our fund raisers, raise awareness for Service League and provide weekly positive messages.

We also continue to use our private Facebook account to keep connected while social distancing.

TeamSnap

TeamSnap is an app we are using as a convenience factor for our members. Most of the information in the pink book can be found on the app. Information such as a member roster, schedule of all WRJSL meetings, assignments such as hostesses, sustainer pourers and helpers for all meetings and a way to rsvp to meetings. Meetings also contain a helpful map to the meeting place. You can see what committees each member is chairing, which committees they are on and the year they are in Service League. The app is not supposed to be our only way to communicate regarding committee meetings etc. but members should be encouraged to use the app to rsvp and add their committee meetings as well.

Puppet Troupe

Committee Chair: Sandy Patterson

No Report. Troupe was not able to perform due to COVID restrictions.

Ways and Means Committee

Committee Co-Chair: Pamela Martin
Committee Co-Chair: Christine Price

The first Ways & Means committee meeting was held on 9/29/2020. The agenda included:

- Gala 2020
- The Bag Brunch 2021
- The committee chose an online “Spirit Wear” Store to raise money for the Endowment. Vickie McDonald to chair this mini-fundraiser
- The big task of this committee is to determine a major fundraiser for Spring 2022

The second Ways & Means committee meeting was held on 1/13/2021. The agenda included:

- Gala 2020 was reviewed. It was a great success raising over \$25,000!
- The Bag Brunch 2021 was discussed
- “Spirit Wear” Store is up and running
- It was decided to host an additional mini-fundraiser, an online 50/50 Raffle, to be held in the summer of 2020. The profits will be given to the Endowment. Carrie Dotson volunteered to implement it.
- Spring 2022 fundraisers – Susan Fatica presented an overview of Follies 2019. Susan suggested tweaks that could be made to make it run smoother.
- Spring 2022 fundraisers suggestions were discussed. Night at the Races, Dinner Theater/Casino Night to be researched. Proposals, with budgets, will be presented at the next meeting. Pam and Chris to reach out to membership for fundraiser ideas.

The third Ways & Means committee meeting was held on 2/1/2021. The agenda included:

- The Bag Brunch 2021
- “Spirit Wear” Store update
- Spring 2022 fundraiser proposals were presented by Jill Gibson. Two potential fundraisers, Night at the Races and a Dinner Theater, were presented. Other suggestions discussed were Family Fun Day, Virtual Concert, and Grocery Store Drop-off. After much discussion, it was decided to recommend a Night at the Races fundraiser to the Board and then the membership voted. It passed – the 2022 fundraiser will be a Night at the Races.

Ways & Means (Continued)

Copies of minutes for each of the 3 meetings are attached.

Thank you to the members of the Ways & Means Committee who did an outstanding job: Donna Braunlich, Carrie Dotson, Maureen Dolan, Deb Kennedy, Carrie Lane, Stephanie Lee, Vickie McDonald, Mary Jo Miller, Mary Jo Nerici, Kelly Roush, Amy Sabath, Nici Trem, Ali Wilson and Jill Gibson (Sustainer Advisor).

Respectfully submitted,
Pamela Martin and Christine Price

Candlelight - Home for the Holidays

Committee Co-Chairs: Carrie Dotson & Amy Sabath – sent e-mail 9/18/21

No Report

Virtual Designer Purse Charity Event

Committee Co-Chairs: Maureen Doland and Mary Jo Miller

We adjusted our “Bag Brunch” this year to adapt to the hurdles the covid-19 pandemic posed. At the 2021 event, there was no brunch, but a virtual charity event which was run through Rally Up. First and foremost, we want to say a big thank you to all our WRJSL members and friends who generously donated new designer purses and some very gently used ones. The event was scheduled over a 3-week period beginning the week of April 19 - 24, and the 2 following weeks April 26 to May 1 and May 3 to May 7. Each week the raffle featured approximately 20 new designer purses and a few “gently loved” ones in the raffle along with other items including an Italian Basket, Spanish basket, a gift card basket, a Wine basket, 3 yeti coolers, a week stay in Gatlinburg, and a 50/50 raffle. We were trying to appeal to a wider audience than “purse lovers” so that we could make a substantial contribution to our community research fund. We also send out a huge thank you to our corporate sponsors including Lakeland Community College, Dworken & Bernstein, Remax Results, Strassman Insurance, All Access Realty and Conway Land Title Company. Our WRJSL members were also very generous and made donations which financially assisted our campaign. Thank you to Becky Tuma and Chris Price for their expertise with media and internet presence and thank you to Ali Wilson for her bookkeeping reports. In total, the event made \$14,047.84 for our community research fund.