

*Western Reserve Junior Service League  
Yearbook Reports 2021-2022*



**2021-2022**

**YEARBOOK**

**Western Reserve Junior Service League**  
**Yearbook Reports 2021-2022**

**2021 – 2022 Officers**

President	Carrie Lane
Vice-President	Jennie Best
Corresponding Secretary	Jackie Smith
Recording Secretary	Vickie McDonald
Treasurer	Ali Wilson



**2021 – 2022 Board Members**

<b>Admissions</b>	Diana Kokal & Paula Gordos
<b>Community Research</b>	Cheryl Kuonen & Sharon Simunich
<b>Endowment</b>	Pam Morse & Vickie McDonald
<b>Finance</b>	Donna Skufca & Ali Wilson
<b>Historian</b>	Kathy Williams
<b>Meeting Management</b>	Jennie Best & Christy Posler
<b>Nominating</b>	Paula Gordos
<b>Office</b>	Carrin Gorski & Robyn Gattozzi
<b>Past President</b>	Ame West
<b>Placement</b>	Carolyn Blackwell & Karrie Shannon
<b>Policy &amp; By-Laws</b>	Kelly Roush & Robyn Gattozzi
<b>Provisional</b>	Kathy Williams & Susan Fatica
<b>PR/ Social Media</b>	Cara Mia Duncan
<b>Puppets</b>	Sandy Patterson
<b>Ways &amp; Means</b>	Heidi Landgraf & Joanne Miller
<b>Project Chairs</b>	
<b>Candlelight Gala</b>	Debbie Kennedy & Paula Gordos
<b>Night at the Races</b>	Ali Wilson & Robyn Gattozzi
<b>Special Placements, Chamber of Commerce Eastern Lake County</b>	Maureen Dolan & Mary Jo Miller

**Admissions Committee 2021-22  
Yearbook Report**

Diana Kokal and Paula Gordos Co-Chairs

Our committee consisted of Donna Beck, Kathleen Homyock, and Sustainer Advisor, Mary Jo Fryauff.

We had a meeting in January to discuss details for the Open House on March 9th at the Environmental Learning Center in Concord. We had approximately 25 in attendance, 11 of which were prospective members.

Speakers for the evening included:

President - Carrie Lane

Provisional Speaker - Susan Fatica

Active Member - Vicki McDonald

Sustainer - Diana Yount

After the Open House, follow up calls and/or emails were sent to those who have expressed an interest in possibly joining service league. There is a document on the WRJSL Google Drive with names, phone numbers, addresses and emails of all who are interested.

As of this report, 7 applicants have submitted their applications for the 2022-2023 WRJSL year with 6 of those applications accepting membership through paying their dues.

Respectfully submitted,  
Diana Kokal and Paula Gordos

## **Corresponding Secretary Yearbook Report (2021-2022)**

Jackie Smith

I was responsible for sending cards/flowers to service league members at the request of the President. Cards included; Get well, Thinking of you , Encouragement, & Sympathy.

If someone else asked to have a card sent, ask the President first.

### **List of cards sent:**

Get Well – Stephanie Lee

Get Well – Cindy Spittler

Sympathy – Myra Cochran

Sympathy – Susan Fatica

Sympathy – Cheryl & Matt Kuonen

Sympathy – Rita & Scott Antalovich

Get well – Mary Jo Miller

Flowers to Bethany Davis, condolences for pregnancy loss

Sympathy – Stephanie Lee and her daughter Nancy

Sympathy – Pat Lampe for loss of Father

Sympathy – Jean Fitzgerald for loss of husband

Sympathy – Donna Skufka for loss of brother

Sympathy – Jim & Kathy Williams, for loss of Jim's sister

Get Well – Kathy Toderick

Get Well – Susan Sievers

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I was responsible for mailing **Meeting Minutes** to those members who do not use email.

**The current list of members who receive minutes by mail:**

Katherine Beaty  
6646 Shannon Lane  
Mentor 44060

Peggy Drabenstott  
40 Wintergreen Hill Dr  
Painesville 44077

Joyce Hach  
7666 Fairview Ave  
Mentor 44060

Sandy Morton  
7350 Eagle Rd  
Waite Hill 44094

Marilyn Mallett  
8273 Morley Rd  
Concord, 44060

Julie Siegel  
5630 Gracewoods Dr  
The Landing, Unit #102  
Willoughby, 44094

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**Community Research Report**

Submitted by Cheryl Kuonen, Chair

**Fall 2021 – Total \$15,362.00**

Girls on the Run – Programming for Lake Co Girls - \$1,675

Web Wise – Let’s Get Moving online - \$3,920

Lake County Free Clinic – Increasing Access to Quality Ear Care - \$2,500

Fine Arts Assoc – Community engagement through Visual Arts & Therapy Service - \$1,925

Community Cats – Operation Snip & Tip 2022 - \$1,500

Catholic Charities – Enhanced Behavioral Health Services - \$3,842

**Spring 2022 – Total \$19,555.00**

Lake Humane Society – Veterinary Clinic Enhancements - \$2,590

WomenSafe – Emergency Shelter for Domestic Violence Survivors: Grocery Fund - \$1,500

Western Reserve RR – Caboose floor - \$1,000

Salvation Army – School Supplies Donation - \$2,000

Project Hope for the Homeless – Beds for Little Heads - \$1,105

LEAF – Constant Contact - \$3,345.22

Lake Erie College – Women’s Rights Walkway - \$1,782.78

James A Garfield Alliance – Curriculum & Delivery Project - \$2,000

Harvey Band Boosters – Percussion Expansion - \$2,400

Fairmount Center for the Arts – Moving Fairmount Forward: Have a Seat - \$1,000

Extended Housing – PATH Outreach Office equipment - \$832

**Members:**

Cheryl Kuonen, Co-Chair, Sharon Simunich, Co-Chair (resigned February 2022)

Susan Fatica

Lynn Kary

Carla Coleman

Jennie Best

Rita Antolovich

Heidi Landgraf

Joanne Miller

Ame West

Rita Combs

Pat Lampe

Pam McClelland

Amanda Wayner

Carolyn Lane, WRJSL President

## **Endowment Fund Committee**

Co-Chairs: Pam Morse & Vickie McDonald

Sustainer Advisor: Sue Ellis

Committee members: Carrie Lane, Ali Wilson, Donna Skufca, Amy Sabath, Rita Combs, Kathleen Homyock.

The Endowment Committee had our first organizational meeting, conducted virtually, on August 25, 2021, to discuss goals for the 2021-2022 year.

- The balance of the Heritage Endowment Fund, as of June 30, 2021, was **\$129,371.33**. The fund is managed by the Cleveland Foundation, <https://www.clevelandfoundation.org/>.
- Michelle Blackford from The Cleveland Foundation spoke at the General Meeting, November 18, 2021, held at the Gage House, 47 S. State St., Painesville. She spoke about the WRJSL Heritage Endowment and answered questions from our members that attended both in person and online via Zoom.
- The main discussion among members was whether to invest funds raised from WRJSL annual fundraisers (Candlelight Gala, Night-At-The-Races, Bag Brunch, etc.), immediately into the Endowment Fund to earn interest until withdrawn for each grant cycle. During the time the money is deposited and then withdrawn again, the fund has the potential to earn \$500 in interest, depending on market strength, value, and volatility.
- We talked about a campaign for growing the endowment fund through matching gifts (via employer benefits), Benevolent Giving (donations can be made “In memory of...”) and payment plans for Founding 50 members.
- We held the biennial **Endowment Tea** for Sustainers, past Presidents, and Founding 50 Members on April 24, 2022, at Quail Hollow Country Club; 18 guests attended. Michelle Blackburn from the Cleveland Foundation presented the status of our Heritage Endowment Fund and discussed options for growth and utilization.  
Attendance for the event was low. The Board Sustainer Advisors held a tea for the sustainers a month before, and many who attended that tea did not elect to attend the Endowment Tea. Recommend Sustainer Advisors communicate what the planned sustainer activities are for the year, with Ways & Means and Endowment Committee chair members, to deconflict event schedules.
- **Newsletter** – We passed out copies of a past Newsletter at the Endowment Tea, as an example. Recommend the Endowment Newsletter be sent with a pledge card every year in the beginning of the season, to all current Sustainers, past

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Presidents and Founding 50 Members to solicit donations to the Endowment Fund.

- This year we added 2 **new Founding 50 members**, Kathie Hannibal and Rita Antalovich.

The Endowment Committee managed its own **spring fundraiser** for the Endowment Fund (approved through Ways & Means and membership vote). The Endowment Committee Co-Chairs collaborated with a local artist who hand-paints rain barrels. The rain barrel purchase for \$80 was donated by Pam Morse. The artist donated her time and paint supplies by painting a beautiful floral theme on the barrel, which was raffled off through the RallyUp website. The raffle raised \$1560 through online donations and raffle ticket purchases. After platform fees were deducted, the amount deposited into the Endowment Fund was \$1503.05. The winner also received four tickets for a one-time visit to Holden Arboretum and lunch for four, at Sisters Tea Room.

As of March 31, 2022, the Fund balance was **\$127,356.92**. An updated amount will not be available until the June 30, 2022, account statement is released (in August).

Respectfully submitted,

*Pam Morse & Vickie McDonald*

Endowment Fundraiser – Spring 2022



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## **Historian Report 2022**

This year I served as both Historian and Provisional Co-Chair. This allowed me to do double duty and take photos at each Provisional meeting while also helping to guide the Provisional year. This was sometimes difficult as the duties of Provisional Co-Chair often prevented me from taking photos I would have liked to have taken. In the future I would not advise the Historian to be also Provisional Co-Chair for this reason. Several other members took photos as well to help me cover some of what was missed.

In addition to taking photos at Provisional meetings, I also took photos of other Service League meetings and events. These photos were then posted to our Shutterfly account so that all can see them. Photos taken by Mark Gifford were also included.

Due to the Covid-19 pandemic and changes in membership, a report and scrapbook were not completed for 2020 and 2021. I have included as many images from those years as I could collect into this year's scrapbook so that those memories could be saved.

I attended board meetings and reported on my monthly tasks and achievements. At the Admissions house I displayed the past digital scrapbook for the new potential members to see.

Using PowerPoint, I created a scrapbook showcasing the year and will create a PDF version to be posted on our website. The scrapbook will also be shown at the May dinner if asked.

I had budgeted to create a printed version of a scrapbook this year, but was unable to complete this by the end of the year. To include everything, it would have to be completed too close to the end of the year. My suggestion is to budget to make this year's scrapbook in the next year.

### **Archiving Project**

The first batch of materials that we sent to the Archivist have been preserved and are ready for the next step. At the April General Meeting the membership voted to donate our materials to the Western Reserve Historical Society. Our archivist, Pam Dorazio Dean has volunteered to facilitate the transfer. I have contacted her to start the process and will be working with her to complete the project.

We will need to consider making a retention and archiving policy to cover current and future documents and historical materials to ensure we are saving the necessary items to preserve WRJSL history.

Kathy Williams

Historian 2021-2022

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**2021-2022 WRJSL Meeting Management Committee**

Jennie Best – Chair  
Christy Posler – Chair  
Maureen Dolan  
Joanne Miller  
Robyn Gattozzi  
Carrie Lane

Melissa Ferguson – sustainer advisor

2021-2022 - WRJSL General Meetings

<b>Details</b>	<b>Hostesses</b>	<b>Helpers</b>	<b>Sustainer Pourers</b>
<p>9/16/21 Location: Mentor Public Library 8215 Mentor Ave, Mentor Speaker: Carrie Lane Topic: 2021-2022 Goals</p>	<p>Carrie Lane Jennie Best</p>	<p>Rita Antalovich, Carolyn Blackwell Donna Braunlich Linda Brown Donna Beck Ali Wilson Jackie Smith</p>	<p>Susan Zuber Marijane Watson</p>
<p>10/21/21 Location: Chesterland Branch – Geauga Public Library 13455 Chillicothe Rd, Chesterland Speaker: Betty Jacobs, Executive Director, LGBTQ+Allies Lake County Topic: Diversity</p>	<p>Robyn Gattozzi</p>	<p>Pat Cassella Marlene Castilyn Tracy Cederlund Carla Coleman Rita Combs Kathy Williams Donna Skufca</p>	<p>Alice Demeter Kathy Hillard</p>
<p>11/18/21 Location: Gage House 47 South State Street, Painesville Speaker: Pam Morse &amp; Sue Ellis Topic: Endowment.</p>	<p>Maureen Dolan</p>	<p>Bethany Davis Marnie DeGuire Linda DeRosa Cara Mia Duncan Susan Fatica Ame West</p>	<p>Kathy Hannibal Rena Ellwanger  Unable to attend</p>

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<b>Details</b>	<b>Hostesses</b>	<b>Helpers</b>	<b>Sustainer Pourers</b>
<p>12/11/21 Location: Bass Lake Taverne 426 South St, Chardon Topic: Holiday Brunch</p>	<p>Jennie Best Christy Posler Carrie Lane</p>		
<p>1/20/22 Location: Concord Community Center 7671 Auburn Rd. Painesville Speaker: Robyn Gattozzi &amp; Ali Wilson Topic: Night at the Races Kick- off <b>VIRTUAL MEETING</b></p>	<p>Jennie Best</p>	<p>Kristine Frankenberry Teresa Gerboth Paula Gordos Carrin Gorski Kathleen Homyock Amanda Wayner</p>	<p>Leigh Hill Calvert Linda Burk</p>
<p>2/17/22 Location: Mentor on the Lake Library 5642 Andrews Rd, Mentor-On-The-Lake Speaker: Pat Dean, WRJSL Archivist Topic: WRJSL History Collection</p>	<p>Joanne Miller</p>	<p>Lynn Kary Debbie Kennedy Diana Kokal Cheryl Kuonen Pat Lampe Dianne Vanas</p>	<p>Lori Solomon Judy Armington</p>
<p>3/17/22 Location: Lake Erie College, Holden Center, Coe Conference Room (upstairs) 391 W. Washington St. Painesville Speaker: Dr. Katharine Delavan Topic: Lake County Suffrage History</p>	<p>Christy Posler</p>	<p>Heidi Jean Landgraf Stephanie Lee Marion Lipinski Pam Martin Kathy Toderick Diana Spuzzillo</p>	<p>Diana Yount Mary Jo Fryauff</p>
<p>4/21/22 Location: United Way 9285 Progress Way Mentor Speaker: N/A Topic: Community Research Awards Ceremony</p>	<p>Carrie Lane Jennie Best Chris Price assisted with Hostess duties</p>	<p>Pam McClelland Vickie McDonald Mary Jo Miller Pam Morse Chris Price Kelly Roush Karrie Shannon Michelle Stalnaker</p>	<p>Elfie Roman Rikki Coach</p>

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<b>Details</b>	<b>Hostesses</b>	<b>Helpers</b>	<b>Sustainer Pourers</b>
5/19/22 Location: Pineridge Country Club Speaker: N/A Topic: May Dinner	Mary Jo Fryauff & Diana Yount - Sustainer Trustees		

**2021-2022 - WRJSL BOARD MEETINGS**

<b>Details</b>	<b>Hostesses</b>
<b>9/2/21</b> Mary Jo Miller Location: 7051 Bentley Place Concord Township, OH 44077	Mary Jo Miller Nici Trem
<b>10/7/21</b> Cheryl Kuonen Location: 7608 Oak Hill Drive Chesterland, OH 44026	Susan Fatica Deb Kennedy
<b>11/4/21</b> Christy Posler Location: 8001 Morley Rd. Mentor, OH 44060	Christy provided the food.
<b>1/6/22</b> Cara Mia Duncan Location: 94 Woodworth Ave. Painesville, OH 44077	Kathy Williams Maureen Dolan <b>VIRTUAL</b>
<b>2/3/22</b> Jennie Best Location: 5525 Canyon Ridge Dr. Painesville, OH 44077	Donna Skufca Paula Gordos <b>VIRTUAL</b>
<b>3/3/22</b> Robyn Gattozi Location: 11214 Quail Hollow Drive Concord Twp, OH 44077	Karrie Shannon Marnie DeGuire
<b>4/7/22</b> Ame West Location: 3056 N. Ridge Road Perry, OH 44081	Vickie McDonald Carrin Gorski <b>Held at Vickie McDonald's home</b>

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<b>Details</b>	<b>Hostesses</b>
<b>6/2/22</b> Carrie Lane Location: 9248 Headlands Road Mentor, OH 44060	Ali Wilson Jackie Smith

## **Nominating Committee 2021/2022 Yearbook Review**

Nominating committee members:

Paula Gordos, Chair and Lynn Kary

Sustainer Advisor: Connie Irvin

The Nominating Committee had quite the challenging year in trying to secure members to run for elected office. Due to having only 2 members on the committee (one member resigned from the committee, the 2<sup>nd</sup> member; we had been unsuccessful in reaching her the entire year to commit to the committee) we did not meet the Bylaw requirement. I consulted with President Carrie Lane and we asked for additional volunteers to assist the committee in seeking candidates for the 2022/2023 officer position. We were able to add Jennie Best, Carolyn Blackwell, Susan Fatica, Robyn Gattozzi and Stephanie Lee to the Nominating Committee.

The committee met in January and February and reviewed potential candidates from the list of active members. In addition, the Placement Committee worked hard during the Spring Placement interview to also elicit members' interest in running for an office; however, there were no interested members.

The Committee met 2-3 times virtually to discuss the challenges and thoughtfully recommend names of possible candidates. We contacted each potential nominee and confirmed their willingness to run for office position.

At the March meeting the final approved slate was presented to the general membership. At the April General meeting a vote was taken. The new Officers for the 2022/2023 year are as follows:

**Vice President** (1 year term): Pam Morris

**Recording Secretary** (1 year term): Pam Fraser

**Corresponding Secretary** (1 year term): Debbie Kennedy

**Treasurer** (2-year term): Paula Gordos

**6 Nominating Committee Members** (1 year term)

- Donna Beck
- Cheryl Kounen
- Kristine Frankenberg
- Kathy Williams
- Lynn Kary
- Vickie McDonald- Alternate

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This year we also reviewed our Policies and Bylaws and recommended a number of changes which are reflected in the New 2022/2023 Policy and ByLaw documents.

Respectfully Submitted  
Paula Gordos 2021/2022 Nominating Committee Chair



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**Office 2021-2022 Yearbook**

Co-Chair Robyn Gatozzi  
CO-Chair Carrie Gorski

**Pink Book-** Information was gathered for the Pink Book. This process was hopefully streamlined so that going forward this will be an easier document to pass on and access for future committee members. A new vendor was decided on based on quotes received for printing of the Pink Book. The Pink Book was distributed beginning at the August Provisional Meeting and then to General Membership at the September General Meeting. Requests for books that need to be mailed will be collected through November. After the November General Meeting alternative arrangements for PB pick up will be encouraged. As we are transitioning to a largely digital format in many areas of WRJSL, several ideas regarding future PB distribution were discussed, such as indicating format preference on membership updates forms, cost of extra hard copies of the book if a member desires. A hard deadline of June 15th was suggested for submitting information change for were also discussed so as to avoid printing delays (keeping in mind that the electronic copy of the book that is emailed monthly is always up to date)

**Member Information-** an Office email account was created to be managed and passed to future chairs as a continuous way for all members to correspond with any Office Chair regarding information and changes as the year progresses.

**Stationary-** Cards, envelopes and letterhead are available as needed

**Yearbook-** The Office Committee collects reports, compiles the reports into an electronic file to be uploaded to the WRJSL website.

Respectfully Submitted,  
Carrie Gorski and Robyn Gatozzi

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**Placement 2021-2022 Yearbook**

Co-Chairs: Carolyn Blackwell  
Karrie Shannon

Committee: Tracy Cederlund  
Pam Morse  
Lynn Kary  
Kathy Toderick  
Amanda Wayner  
Marnie Deguire

Sustainer Advisor: Cindy Spittler

August 2021: Changes made to committee to above. Emails to committee and membership divided amongst to begin the Fall interview process. Certified letters mailed to members that did not pay dues. Forms updated.

September 2021-October 2021: Fall interviews conducted via calls, emails to membership to discuss concerns, placements and introductions, and advise members regarding volunteer opportunities within WRJSL and at approved outside agencies.

October 2021- December 2021: The list of agencies was updated this year and several new agencies were added per the request of members. This revised list is on the WRJSL website.

January 2022-February 2022: Spring Interviews conducted via calls and emails placed by committee members to membership to discuss concerns and placements for next year. Members asked to rate placements for next year.

March 2022: List of concerns compiled from interviews. Members' names interested in executive board positions were given to the nominating committee.

April 2022: In preparation for May dinner members going sustaining we asked anecdotal questions about WRJSL experience instead of just listing committees that they served on. We thought this would make for a more interesting and personal recognition of these members. Letters were emailed to members going sustaining

May 2022: The list of members for specified committees next year given to the President. Co- Chairs met to discuss the May dinner announcement of members going sustaining. Year end report written.

## **Policy and Bylaw 2021-2022 Yearbook**

Chair: Robyn Gattozzi

Committee:

Carrie Lane

Kristine Frankenberry

Linda Brown

Marion Lipinski

Susan Fatica

Sustainer Advisor: Diana Yount

August – Produced binders for the Provisional class and delivered to the Provisional Chair prior to Provisional Welcome.

October – Attended Provisional Meeting to provide overview of Policy and Bylaw Committee.

January – Procedure update presented to committee, Board, and Membership to update Leadership Lake County to Leadership Programs to include Ashtabula and Geauga counties in the Procedure section. As this was only a Procedure, not a Bylaw change a vote is not required.

First committee meeting held via Zoom to discuss the process for Bylaw and Procedure review. We agreed to some standard committee language and divided up committees to reach out to Chairs for their review and updates.

February - April – We met in person! We began going through updates we had received, correcting spelling, punctuation, and formatting. We used sticky notes to create a “parking lot” of any items we could not resolve during the meeting. We thoroughly reviewed the Bylaws looking for inconsistencies and ambiguous statements. Due to the number of changes, we agreed to hold Procedure updates until after the Bylaws are approved by the membership. We created a change log of significant changes. Robyn presented our suggested Bylaw changes at the April Board meeting and made a few updates based on Board feedback. As the April General meeting had a large agenda, and the current Bylaw requires amendments be made by a vote at a meeting after ten days’ notice, we decided to hold a special Zoom meeting for the vote.

May – Special Zoom meeting to vote was held. The amendment passed. Final formatting changes were made prior to publishing of the 2022 Bylaws. We reviewed Procedure updates we had received from Committee Chairs ensuring they did not contradict the updated Bylaws. Updates were emailed to Committee Chairs for review prior to being posted on website and membership.

## **President's Yearbook Report 2021 – 2022 Yearbook**

What an amazing year we had! It is astounding to me that, even with all this year's "emerging from COVID" challenges, we were still able to meet or exceed our goals for fundraising.

As you all know, this past year got off to an uneven start as we were discussing topics that were unimaginable for our organization in the past. Was it uncomfortable? Yes. Are we better for it? Yes. Even though it was difficult, I think it made us understand each other and other's beliefs better. We must continue to be free to communicate with each other – in a respectful way – in order to grow to meet our full potential.

We were able to agree or agree to disagree, and then move on working toward other areas of personal growth, like learning more about the community through volunteerism and the interviews conducted by our Community Research Committee.

And during this tumultuous year, our members worked together to put on two very successful fundraisers

- The Candlelight Ball Committee was led by Paula Gordos and Debbie Kennedy. It was held at Pine Ridge Country Club in Wickliffe. Paula and Debbie did a wonderful job of coordinating everything so that the evening went smoothly. We had 97 people attend and were able to raise close to \$23,000. When you consider this event was at the tail end of the first round of COVID, it's incredibly impressive.
- The Night at the Races was led by Robyn Gattozzi and Ali Wilson. This event was held at St Noel's Banquet Center in Willoughby Hills. Robyn and Ali also did a wonderful job coordinating this event. There were about 150 people in attendance and over \$18,000 was raised.

These two fundraisers combined raised over \$41,000...which will go right back to our community via our grant process. Bravo!

I am hoping that next year will be even better. We will have a Strategic Planning Session in September which will help us to evaluate where we are in 2022 and then where we want to go in the future. I truly hope that our members take the time to participate so that we have a better idea of what our organization needs to stay vital for the next 60 years.

Thank you all for making this year a very successful year for WRJSL and our community.

Respectfully submitted,

Carrie Lane  
President 2021 - 2023

## **2021-2022 PROVISIONAL COMMITTEE**

### **Year End Report**

**Provisional Co-Chairs:** Sue Fatica and Kathy Williams

**Provisional Sustainer Advisor:** Sue Zuber

### **2021-2022 Provisional Class Members:**

- Tina Beduhn (resigned in February 2022)
- Michelle Haag
- Tricia Hurst
- Janet McGee

### **Committee Members:**

Rita Antalovich	Jennie Best	Carolyn Blackwell	Linda Brown	Marlene Castilyn
Tracy Cederlund	Bethany Davis	Lynn Kary	Carrie Lane	Marienne Lipomi
Pam Martin	Mary Jo Miller	Chris Price	Michelle Stalnaker	Kathy Toderick

### **Provisional Class Synopsis**

**Provisional Welcome:** The Provisional Welcome was held on September 1<sup>st</sup> at the home of Michelle lafelice. The Provisionals were treated to a lovely meal prepared by the Provisional Committee. WRJSL President Carrie Lane introduced the board and committee members who were present and former President Carolyn Blackwell read aloud a letter to the Provisionals that was written by founding member and first president of WRJSL, Julie Siegel. The Provisional Co-Chairs then conducted a brief meeting where the Provisionals received their Red Notebooks and their WRJSL Pink Books. A group photo was taken.

**History in the Counties:** On September 8<sup>th</sup>, the Provisionals met at the Lake County History Center for a presentation on interesting Lake County history by Amy Kapostasy. Hostesses were Marienne Lipomi and Marlene Castilyn.

**Government Night:** The Provisionals met on September 15<sup>th</sup> at the Perry Township Admin Center for a presentation about local government by Perry Township Trustee Rick Amos. Hostesses were Carrie Lane and Lynn Kary.

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**Cocktail Party:** On Saturday, September 18<sup>th</sup>, the Provisionals traveled to the home of Dianne Vanas for a cocktail party in their honor. Hostesses Marlene Castilyn, Mary Jo Miller, Chris Price and Pam Martin presented a wonderful event including delicious appetizers, drinks, and excellent conversation. A gift of an etched vase was given as a favor. The Provisionals were introduced with a “Fantastic Four” skit performed by co-chairs Kathy Williams and Sue Fatica.

**Culture in the Counties:** Carolyn Blackwell and Linda Brown were the hostesses for the September 22<sup>nd</sup> meeting at Rabbit Run Theater. The Provisionals dined onstage and learned about the history of Rabbit Run from Executive Director Brint Learned. The meeting concluded with a traditional Dairy Queen Dilly Bar.

**Community Outreach:** The Provisionals met on September 29<sup>th</sup> at Lifeline in Painesville to hear from a variety of agencies who provide aid to the people in our communities. Speakers included Lisa George of Deepwood, Stephanie Devers of the Lake County Free Clinic, Donna Bullis of the Salvation Army, Katie Jenkins from NAMI and Jennie Best from Lifeline. Hostesses were Rita Antalovich, Jennie Best, and Kathy Toderick.

**Policy & By-Laws, Sustainers and General Meeting Structure:** The Provisionals met on October 6<sup>th</sup> at the Children’s Schoolhouse Nature Park. Hostesses were Marlene Castilyn, Tracy Cederlund, and Bethany Davis. Sue Ash-Sanford presented a short program about the park, Mary Jo Fryauff and Diana Yount spoke about the Sustainers’ roles, Robyn Gattozzi spoke about Policy & Bylaws, and Tracy Cederlund spoke about General Meeting Structure.

**Ways & Means & Community Research:** On October 13<sup>th</sup>, the Provisionals traveled to Lake Erie College for a presentation on the history of women’s rights in Lake County by Katharine Delevan, including a tour of the Women’s Rights Walkway. Hostesses Pamela Martin and Christine Price reprised their roles as Cat in the Hat Etiquette ambassadors. Heidi Landgraf spoke about Ways and Means, Debbie Kennedy spoke about both the Charity Gala and Community Research.

**Standing Committees:** This meeting was eliminated this year and instead, standing committee members were invited to other meetings to speak about their committees.

**Wrap-Up Dinner:** The Wrap-Up Dinner was on October 20<sup>th</sup> at the lovely home of Jill Gibson. Jill and her co-hostesses, Judy Armington, Susan Sievers, Molly Hill, Sue Zuber and Jill Gibson provided a delicious gourmet meal. The “Test” was administered and successfully completed by the Provisionals.

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**Admissions Open House:** On March 9<sup>th</sup> at Lake Metroparks, Co-chair Sue Fatica and Provisional Janet McGee spoke about the Provisional year. Eleven prospective new members were in attendance.

**Spring Placement Review:** Placement Co-Chairs Carolyn Blackwell and Karrie Shannon hosted the Provisionals at Carolyn's home for their placement review. President Carrie Lane and Provisional Co-Chairs Sue Fatica and Kathy Williams were also in attendance.

**Provisional Service Project:** The Provisionals collected donated items and created 10 gift baskets for the clients of Forbes House to be presented to them on Valentine's Day. They also donated a laundry basket of Forbes House Wish List items.

**May Dinner:** The Provisionals will attend the May dinner and will present their skit.

**In Conclusion:**

It was a successful year even though we had a small class. We feel we really got to know the Provisionals. The format will need to be continually tweaked as we strive to cover the necessary information without overwhelming our new members. The lifting of COVID restrictions made things much better as we held in-person classes after missing out on a year.

**Suggestions for the next year:**

1. We may need to rethink the cocktail party as we move forward. There was much discussion prior to classes as to whether or not we should even do it.
2. We eliminated the Standing Committee meeting and instead feathered in committee chairs at each meeting. It eliminated a meeting but may need some tweaking.
3. Have a separate Orientation meeting or move the "meeting" part of the Welcome to the next meeting, instead of trying to put so much information out at the Welcome.
4. All handouts should be in the Red Book instead of passing them out each week. This worked well the past year. We should also start finding a way to have the materials be available online instead.
5. We plan to create an agenda template so that it will be easier for everyone to complete and use.
6. A smaller group is preferable, especially if we are limited on how we can meet due to the pandemic.

## **PUBLIC RELATIONS/SOCIAL MEDIA REPORT 2021-2022**

Public Relations/Social Media kicked off the year with their first meeting on 7/1/21 to discuss the goals for the year. Due to COVID restrictions, as activities were added back it was imperative to remain flexible with the ways to communicate events and how to connect with the public via social media and print.

The Western Reserve Junior Service League public Facebook page featured posts for holidays, volunteer spotlights, and news. Events were created for the public Facebook page for the Candlelight Gala, the New Member Open House, Night at the Races, and the Rain Barrel Raffle. By focusing on the public page which is 'liked' by 702 people and 'followed' by 789, we could increase our reach of events with no additional advertising costs.

In print, Christine Price wrote articles for the Lake County Gazette featuring the Candlelight Gala and volunteering at the opening of HOLA Hispanic Community Center.

The website was maintained by Becky Tuma.

This year provided a learning curve for me regarding posting and how much assistance is necessary to keep communication of the various committees needs organized while also focusing on the service aspect of WRJSL.

I am looking forward to next year and building off this year! Respectfully submitted,

Cara Mia Duncan

Public Relations/Social Media Chair 2021-2022



**Western Reserve Junior Service League  
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**Treasurer/Finance Report for 2021-2022**

*Report Numbers as of 5-28-2022. Not all expenses have been submitted and paid out.  
Fiscal Year ends 6/30/22.*

**Administrative Fund**

**The annual Administrative budget for 2021-2022 fiscal year:**

Projected Income: \$15,191.69, Actual Income: \$13,899.82  
Projected Expenses: \$16,866.50 Actual Expenses: \$12,636.79

**Community Fund**

**The annual Community Fund budget for 2021-2022 fiscal year:**

Projected Expenses: \$970, Actual Expenses: \$161.88

We were able to held the Candlelight Gala in December and brought back Night at the Races for our Spring Fundraiser. NATR was done once before in 2012.

The profits were as follows:

The Candlelight Gala raised: \$22,909.37.  
NATR raised: \$18,217.43.

For the Fall Funding period 2021, 6 agencies were given a total of \$15,362.  
For the Spring Funding period 2022, 11 agencies were given a total of \$19,555.

**Other Notes:**

We continue to utilize QuickBooks for our accounting software. We used the accounting firm NMS for tax preparation (990). Many of our members have now begun paying dues via our website.

We changed our insurance policy to Zito Insurance and also added D & O Insurance to our policy

Respectfully submitted,  
Ali Wilson  
Treasurer/Finance C-Chair 2021-2022

Donna Skufca  
Finance C-Chair 2021-2022

***Western Reserve Junior Service League  
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**Volunteer Projects:**

Fall 2021:

Salvation Army Back to School Bash

Girls on the Run event at Cleveland Metroparks Zoo

Winter 2021/2022:

Humane Society donations collected at Holiday Brunch

Salvation Army Bell Ringing at the Mall

Spring 2022:

HOLA Grand Opening event in Painesville