

**Monthly Minutes**

**February 2025**

**Next General Meeting**

**WEDNESDAY, February 19, 2025 @ 6:30 PM (Change of Date)**

**First Congressional Church**

22 Liberty St

Painesville

**Next Board Meeting**

Thursday, March 6, 2025 @ 6:30 p.m.

**Home of Paula Gordos (change of location)**

7214 Lancaster Ct

Concord

Hostesses: Tonya Busic Deb Kennedy

**President’s February message**

**Welcome to February, Western Reserve Jr. Service League!**

As we embrace the shortest month of the year, let’s make everyday count. February is a time for new beginnings, fresh ideas, and continued dedication to our community service goals. Whether you’re planning events, volunteering, sitting on a new board or simply spreading kindness, your efforts make a significant impact.

Let’s work together to make this month memorable and meaningful. Thank you for your unwavering commitment and passion. Here’s to a fantastic February filled with success and joy!

Yours in service, Pam Morse

**President’s report:**

Introduced the provisional class of the Dragonflies at the January meeting. It was great to see that we had 25 ladies in attendance in person and 10 online.

I and 10-12 other WRJSL members attended the 50 th anniversary of Laketran. Thank you to Emily Gilliam for the invite. We were acknowledged by both the current Laketran Team and the first Ex. Director Frank Polivka. There were more than 260 guests.

See attached pictures.

Let’s let other non-profits know our general meeting dates and our Board meeting dates so that they can try to manage the dates of their fundraisers. We changed our general meeting to February 19, 2025.

I requested a meeting with the WRJSL web provider at the end of Feb. for edits to the website. Please provide your questions on edits to Pam Fraser, WRJSL secretary. Specifically looking for how the website functions for your committee and/or additions that may be needed to the site. Started this ask in early on with the start of the 2024-2025 year, we would like to see edits by the end of the 2024/ 2025 May/June year.

**Committee reports :**

# SECRETARY: *Pam Fraser*

If you would like to add to the new volunteer opportunity and or event section or have additional opportunities in between minutes you can submit an email with the information to the President for committee approval and then I will send out to the membership. I will list you on the “From” line as the point of contact. When responding to one of these events please reach out directly to the point of contact listed in the email, to coordinate your volunteer service or donation. Thank you!

A get well card was sent to Pat Lampe.

**ADMISSIONS:**  *Karrie Shannon & Cheryl Tambor*

- We are in the planning phase of hosting our Spring Open House. We are aiming for Wednesday, April 9th at Lake Erie College’s Social Parlor from 5:30pm - 7:30pm. More details to come.

- Lastly, we are also working on making sure our procedures are up to date and we hope to have that completed by end of the month, to turn over to Policy and By-Laws.

**COMMUNITY RESEARCH:**  *Rita Antalovich & Heidi Landgraf*

Here is the information from the board meeting for community research. We had 20 grants 14 past the audit.  
The next meeting is 2/18/25 at the Mentor Public Library at 6:30. Also thanks to all who stepped up for the additional help.

**TREASURER/FINANCE COMMITTEE:** Paula *Gordos & Vickie McDonald*

Please see attached Treasurers report.

**HISTORIAN** - *Michele Tyler-Johnson* *& Tonya Busic*

Tonya Busic and I are scheduled to meet with Pam Dean today regarding the archiving project that WRJSL started a few years ago. She is going to give us the final invoice, I believe and we will get whatever she has archived.

We have also purchased (donation from Elevated Wealth) 2 External Hard Drives. We plan to put everything on them and keep them separate in the event that one is damaged. In addition to this, we will create a link to online cloud storage for members to upload their pictures or they can email the pictures to me directly.

We will use those to create a powerpoint for the May Dinner.

**MEETING MANAGEMENT:**  *Sue Fatica & Jennie Best*

Please check your emails and the website for any meeting changes. Remember, this month's General Meeting will be Wednesday, February 19th, not on the usual Thursday.

Thanks to all the hostesses and helpers who have graciously been flexible and have helped to fill in for others.

**Nominating Committee:***Vickie McDonald & Deb Kennedy*

The Nominating Committee will have “Nominating Night” on March 10th, where we will put together the election slate for the 2025-26 season.  This year we will vote for a new President (2 year term), Vice President (1 year term), and Secretary (1 year term).  Please work with Placement Committee promptly, to let them know if you are interested in serving on next year’s Executive Board or being a member of the 2025-26 Nominating Committee.   
  
The slate will be presented at the March General Meeting, at which time additional names can be considered for the election ballot. A candidate’s prior consent is necessary before their name can be added as a “write in”. The final election slate will be presented in the April Minutes and the vote will taken at the April General Meeting.  Please contact Vickie or Deb if you have any questions.

**OFFICE:** Vick**i** *LeVan & Rachelle Sundberg*

If anyone needs help setting up a zoom email or text us.

Member address change:

Carolyn Blackwell

1376 South Forest Dr.

Concord, PO 44077

**PLACEMENT:** *Cheryl Kuonen & Cheryl Tambor*

Placement Committee is currently working on placing calls for Spring Placement, please make sure to answer your phone or respond promptly as we are hoping to have this completed by the end day of this month, so we can compile all the data and get over to Ways & Means as well as be ready for Nominating night.

- We are also in the planning phase of hosting our Provisional Spring Placement Review Brunch. This will be held on Saturday, April 12th. E-Vites have gone out via email, if you were invited please ensure you rsvp as soon as possible, so we can plan accordingly.

- Lastly, we are also working on making sure our procedures are up to date and we hope to have that completed by end of the month, to turn over to Policy and By-Laws.

**POLICY & BY-LAWS:**  *Vickie McDonald & Susan Fatica*

All committee chairs and co-chairs have been contacted about reviewing their committee procedures. Please take a few minutes to update your procedures so they truly reflect what your committee does. This information is so very helpful to incoming chairs. All suggestions for change are due by the end of February. Thank you for your time and effort!

**PROVISIONALS***:* Carolyn Blackwell and Lydia Rasor

From the 2024 WRJSL Provisional class - We are planning our service project for Project Hope. We are focusing on food insecurity.  
  
We are going to cook a meal for them on Feb 26th and fill their pantry.  We are requesting items for donations to fill their pantry and will collect them at the February general meeting.   
  
Here is the list of items that Project Hope accepts:  
  
Bottle Water  
Coffee Creamer  
Lunch Chips  
Ketchup  
Regular/Decaf Coffee, including  
K cup pods  
Drink Mixes (no ice tea, or red)  
Pudding Cups for lunches  
Lunch Snacks (granola bars, etc)  
Fruit Cups for lunches  
Children's drink boxes (i.e., Capri Sun)  
Sugary Cereal  
Sugar Packets  
Artificial sweeteners (Splenda, Equal, Sweet-n-Low) packets only  
Sandwich crackers with cheese filling  
Hot Cocoa packets  
Applesauce cups  
Nutrigrain/Cereal bars  
Peanut Butter  
Ranch Dressing  
Hot Sauce  
  
We will also accept gift cards to  purchase these items.

**PUBLIC RELATIONS/Web/Social Media:** *Cara Mia Duncan & Juliana Petti, and Becky Tuma ( website)*

Looking ahead, the next WRJSL Newsletter is targeting a February send date with a 2025 theme.  Please watch for the draft, it will then be sent to the board and then will be sent out via Mailchimp to our mailing list.

Members, please watch for a google form to highlight members.   This information will be used as we create content.

In addition, we’ve started posting on our LinkedIn account again. We are hoping to grow our audience. Please like and follow our LinkedIn page and add it to your professional LinkedIn account under your “organizations.”

Here is our LinkedIn page: <https://www.linkedin.com/company/western-reserve-junior-service-league/?viewAsMember=true>

Let’s work to get 100 followers  We’re at 82 followers.

Please remember to send pictures/information/highlights/celebrations/needs etc. to the committee.

**WAYS & MEANS:**  *Ali Wilson & Pam Fraser*

The Ways & Means Committee will be having a meeting on **Wednesday, February 12th at Pam Fraser's home from 6-8pm**. The purpose of the meeting will be to review the procedures and make updates, and to brainstorm and discuss the fundraising projects for 2025-2026. If anyone has any suggestions for future fundraisers please reach out to Pam Fraser or Ali Wilson

**\*\*\* FUNDRAISER UPDATE \*\*\*\*\*** *Mary jo Miller & Maureen Dolan*

 Our Spring Fundraiser for 2025 is **The Bubbly Brunch**.  It will be held at the Stonewater Golf Club on Sunday May 18 from 11-2 P.M.  Committees are already hard at work for sponsorships, tables and tickets and the Auction.  We have very exciting news to share that Bill Brown of W Brown Custom Jewelry and Design will generously donate one of his beautiful creations for us to auction.  Our kickoff meeting is Wednesday February 19 at the February General Meeting, and we are working on scheduling a meeting for all the Bubbly Brunch committees during the week of February 25.

**ENDOWMENT:** *Janet McGee & Maureen Dolan*

Our “ 62 for 62 “ campaign is going well and is open through April. There is still time to make a contribution.

## EASTERN LAKE COUNTY CHAMBER: *Maureen Dolan*

The annual awards banquet was held January 29, 2025, at Red Creek Bar and Grille.  Award winners were LCE Federal Credit Union and the Gazette Newspapers.  The Tri County Chamber networking event is scheduled for April at Lakeland Community College and Check the Chamber website for more information.

## MENTOR AREA CHAMBER: *Michelle Tyler–Johnson & Diana Kokal*

Nothing to report at this time

**SUSTAINER TRUSTEES***: Pam Martin, Mary jo Miller, & Chris Price*

We are looking forward to the Spring Sustainer Event on April 26, “Trivia Tonight”. ALL Sustainer and Transitional Members are welcome to attend. Keep an eye out for the upcoming flyer inviting you to this fun Sustainer event!

We are exploring the possibility of automatic pays for the yearly dues. We will let you know when/if this will be possible.

Mark your calendars for the May 15 WRJSL May Dinner. We are going to honor our Charter Members at the event so please plan on attending.

At the request of the Sustainer Trustees, President Morse called for an Ad Hoc Committee to explore ways to engage, retain and celebrate our Sustainer Members. We will be reaching out to Sustainers to serve on this committee. If you are interested, please contact Pam Martin at [flygirl.p.martin@gmail.com](mailto:flygirl.p.martin@gmail.com) by February 28. Thank you!